

Metric Order Item Details

04/30/2025 3:26 pm CDT

Overview

In this article, you will learn about Sellercloud's **Metric Order Item Details** report. This report lets you track and analyze the details of specific orders and see information on the products included in the order, as well as details about costs and shipping.

- **Order information:** Order Number, Channel Order Number, Order Date, and Quantity.
- **Costs:** Subtotal, Commission, Shipping Cost, Shipping Total, and Grand Total.
- **Shipping information:** Ship Date and Channel.
- **Product information:** SKU, Product Name, and Unit Cost.

The [Metric Order Details](#) report is similar but provides a better overview of each order. **Metric Order Item Details** focuses more on providing detailed information on the items within the order.

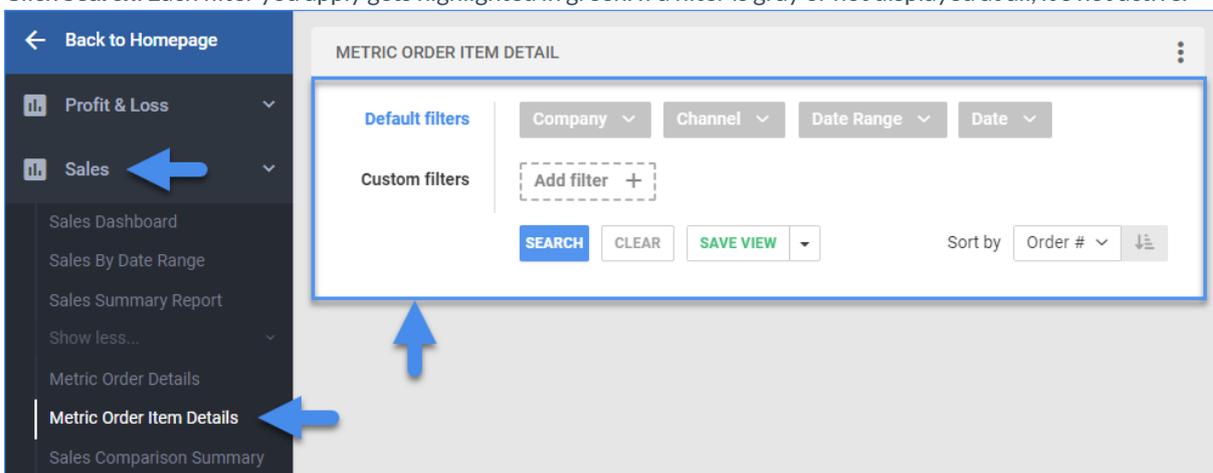
You can run this report automatically on a regular basis with [Scheduled Tasks](#).

For more information about Sellercloud's Financial Reporting Suite, see the [Reports FAQ](#).

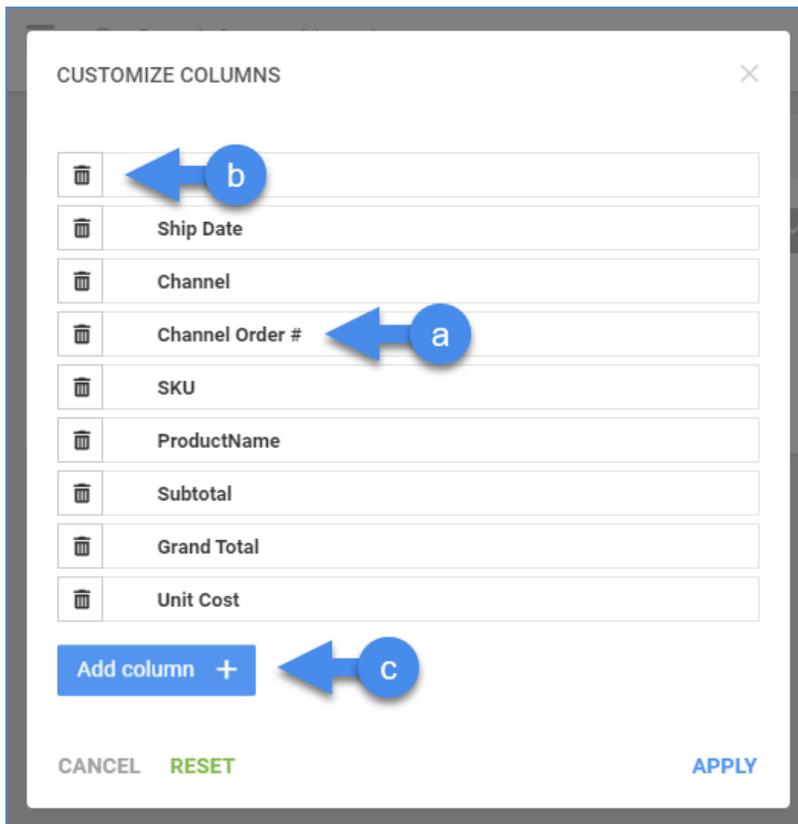
Access and Customize the Report

To use the report, follow these steps:

1. Navigate to **Reports > Sales > Metric Order Item Details**.
2. Set up the **Default** and **Custom filters** to have the report show precisely what you need.
3. Click **Search**. Each filter you apply gets highlighted in green. If a filter is gray or not displayed at all, it's not active.

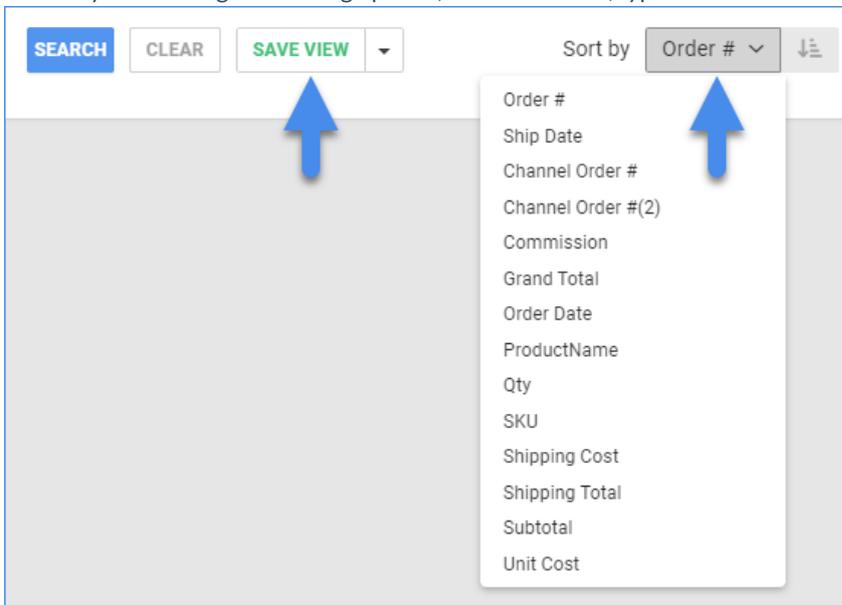


4. To manage the columns in the report, click the three dots icon on the top right and select **Customize Columns**. You can:
 - a. Reorder columns by dragging them up or down in the list;
 - b. Hide columns by clicking the **Trash** icons;
 - c. Add columns by clicking **Add column**.



5. To sort the data differently, use the **Sort by** menu.

6. To save your filtering and sorting options, click **Save view**, type a **Name** and click **Save**.



7. To export the full report to a spreadsheet, click **Actions** on the bottom right and select **Export to Excel**.
Spreadsheets include all columns, including those hidden in the report.

SKU	PRODUCT NAME	CHANNEL	ORDER #	ORDER DATE	SHIP DATE	UNIT COST	SHIPPING TOTAL	GRAND TOTAL
02550081122	Folgers Decaf Coffee Singles Case Pack 228	Local_Store	5136389	12/15/2022	12/15/2022	\$11.77	\$0.00	\$41.74
012236203445	Lionsgate Young Guns (Blu-ray)	Local_Store	5136389	12/15/2022	12/15/2022	\$8.44	\$0.00	\$35.46
394360316993	Samsung Galaxy J6+ Plus Dual SIM Noir 32GB Débloqué Bon état SM-J610FN	eBayOrder	5136388	12/13/2022	12/15/2022	\$0.00	\$0.00	\$102.00
000000000000FDSFSDFSD- Two-(2)-Pack	Apple iPhone 6 Plus Unlocked Cellphone, 128GB, Gold	Wholesale	5136370	12/14/2022	12/14/2022	\$3.60	\$0.00	\$156.50
0001-Green-10	Wood Lands Sanjay	Wholesale	5136370	12/14/2022	12/14/2022	\$100.00	\$0.00	\$120.00



Filter and Column Definitions

Click the drop-downs below for filter and column descriptions.

- Default Filters
- Custom Filters
- Report Data