

# Refund Details

04/30/2025 3:25 pm CDT

## Overview

In this article, you will learn about Sellercloud's **Refund Details** report. This report provides details about all refunds processed in a specific period. It includes information about all refunds, refunded products, and order details.

You can see the following:

- **Refund Details:** Refund, Refund Date, Order Item Number, and Transaction Number.
- **Order Details:** Channel, Order Number, and Channel Order Number.
- **Product Details:** SKU and Product Name.
- **Company Details:** Company.

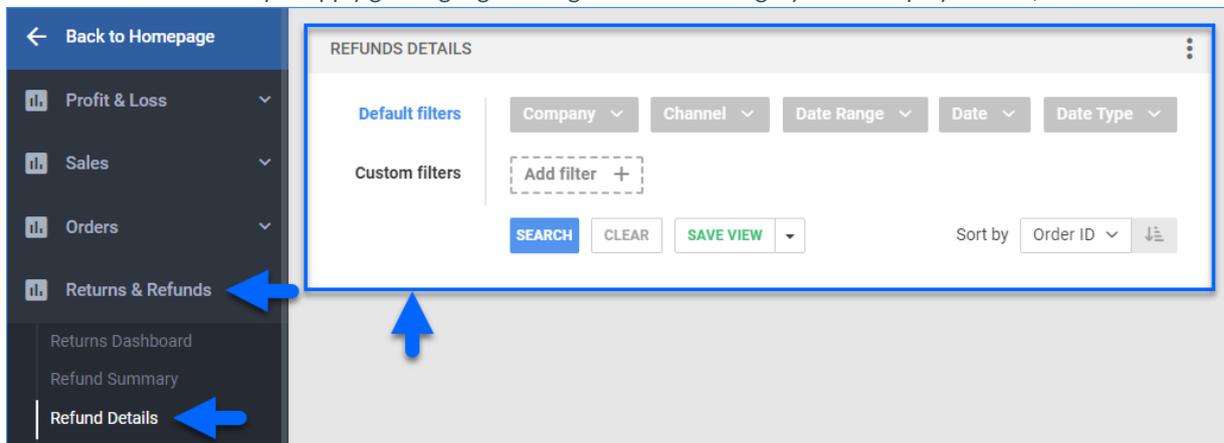
You can run this report automatically on a regular basis with [Scheduled Tasks](#).

For more information about Sellercloud's Financial Reporting Suite, see the [Reports FAQ](#).

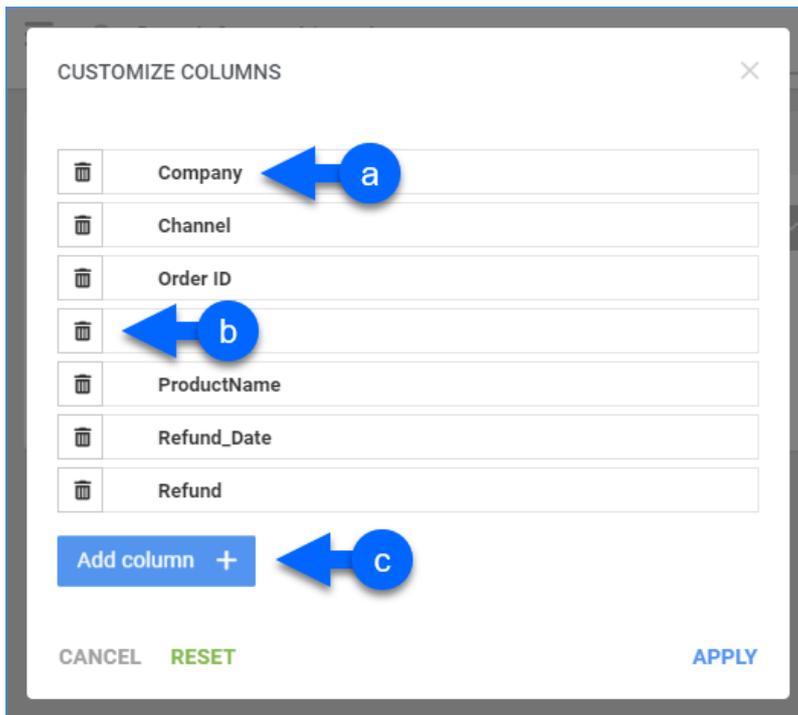
## Access and Customize the Report

To use the report, follow these steps:

1. Navigate to **Reports > Returns & Refunds > Refund Details**.
2. Set up the **Default** and **Custom filters** to have the report show precisely what you need.
3. Click **Search**. Each filter you apply gets highlighted in green. If a filter is gray or not displayed at all, it's not active.

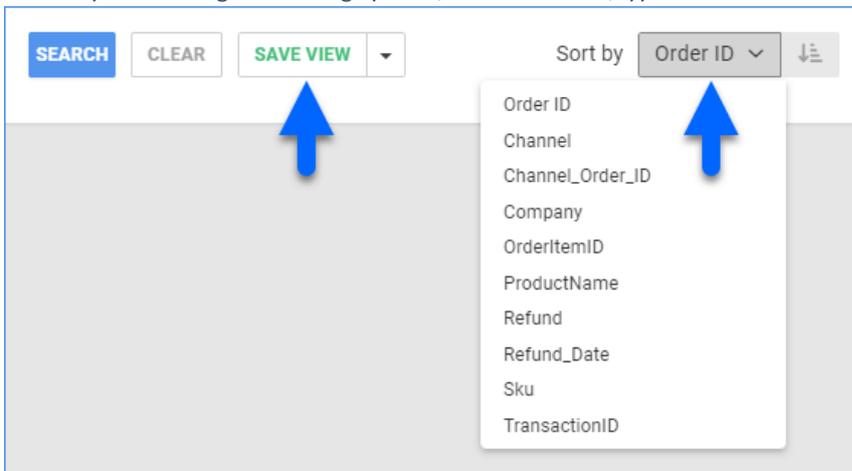


4. To manage the columns in the report, click the three dots icon on the top right and select **Customize Columns**. You can:
  - a. Reorder columns by dragging them up or down in the list;
  - b. Hide columns by clicking the **Trash** icons;
  - c. Add columns by clicking **Add column**.



5. To sort the data differently, use the **Sort by** menu.

6. To save your filtering and sorting options, click **Save view**, type a **Name** and click **Save**.



7. To export the full report to a spreadsheet, click **Actions** on the bottom right and select **Export to Excel**.

Spreadsheets include all columns, including those hidden in the report.

COMPANY	CHANNEL	ORDER #	SKU	REFUND DATE	REFUND
Thirsty Tea	Local_Store	5137584	9986	01/19/2023	\$13.30
Thirsty Tea	Wholesale	5137559	B100	01/18/2023	\$10.44
Thirsty Tea	Wholesale	5137539	00001-Black-12-oz	01/17/2023	\$60.00
Thirsty Tea	Wholesale	5137525	00001-Black-12-oz	01/17/2023	\$60.00

## Filter and Column Definitions

Click the drop-downs below for filter and column descriptions.

Default Filters

Custom Filters  
Report Data

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