

# Inventory Adjustment Audit

04/30/2025 3:24 pm CDT

## Overview

In this article, you will learn about Sellercloud's **Inventory Adjustment Audit**. This report is useful for tracking adjustments to your product inventory.

You can see information about:

- **Products and warehouses** – SKU, product name, warehouse, warehouse ID, bin, and bin ID.
- **Inventory adjustments** – date, quantity, adjusted by, user name, and adjustment reason.
- **Value** – inventory cost and site cost.

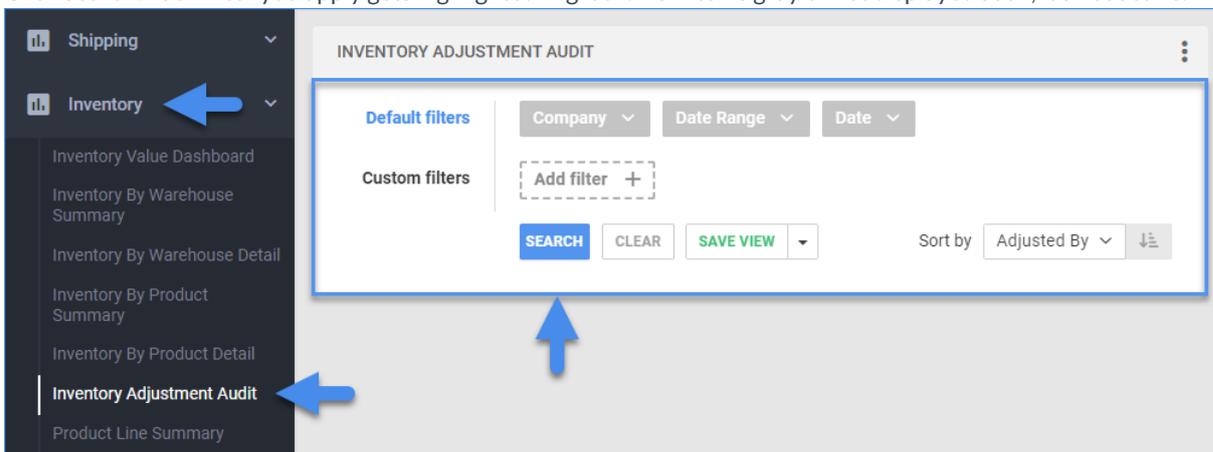
For key points about Sellercloud's Inventory reports, see the [Inventory Value Reports Overview](#).

For more information about Sellercloud's Financial Reporting Suite, see the [Reports FAQ](#).

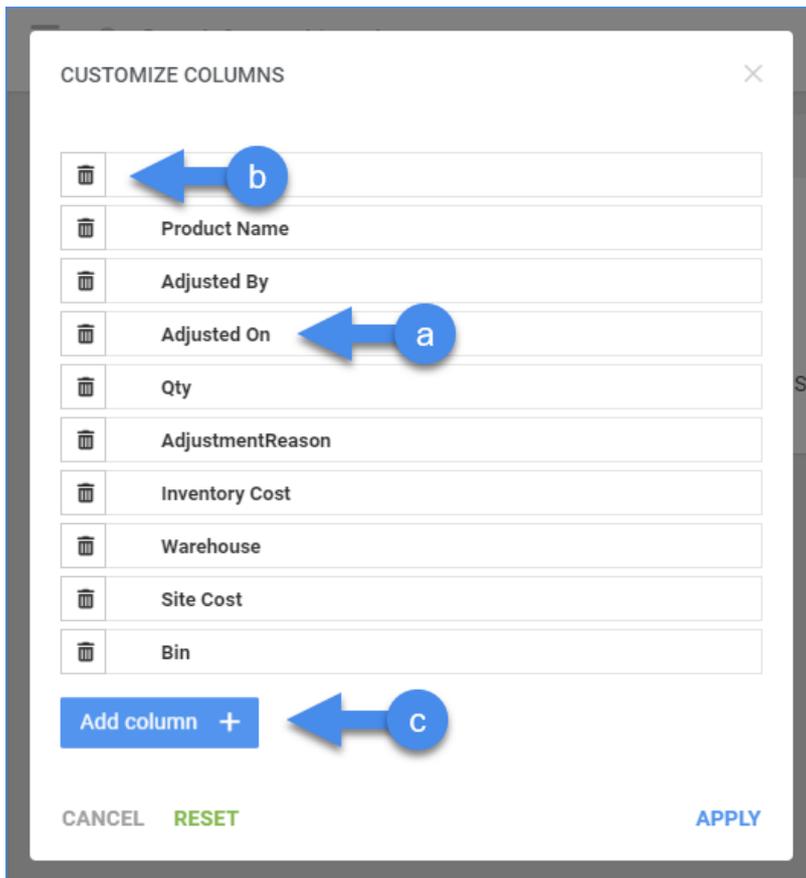
## Access and Customize the Report

To use the report, follow these steps:

1. Navigate to **Reports > Inventory > Inventory Adjustment Audit**.
2. Set up the **Default** and **Custom filters** to have the report show precisely what you need.
3. Click **Search**. Each filter you apply gets highlighted in green. If a filter is gray or not displayed at all, it's not active.

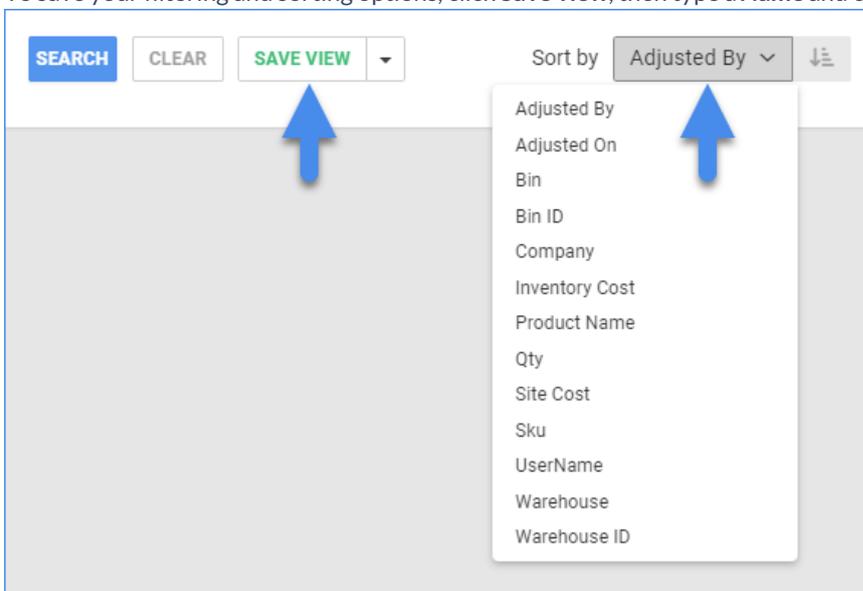


4. To manage the columns in the report, click the three dots icon on the top right and select **Customize Columns**. You can:
  - a. Reorder columns by dragging them up or down in the list;
  - b. Hide columns by clicking the **Trash** icons;
  - c. Add columns by clicking **Add column**.



5. To sort the data differently, use the **Sort by** menu.

6. To save your filtering and sorting options, click **Save view**, then type a **Name** and click **Save**.



7. To export the full report to a spreadsheet, click **Actions** on the bottom right and select **Export to Excel**. Spreadsheets include all columns, including those hidden in the report.

SKU	PRODUCT NAME	ADJUSTED BY	ADJUSTED ON	QTY	ADJUSTMENT REASON
BundleOfSugar	10 pack of Sugar	120951	10/05/2022	2	#1181 WITRUnReceive. Add back to InterimWarehouse
(1) 2019 6IN DA SANDER	6 Inch Dual Action Air Sander Orbital Red	120951	10/10/2022	150	Adjustment
mochaCoffee-6pack	Mocha Coffe - 6 pack	120951	10/12/2022	1	#1149 WITRUnReceive. Add back to InterimWarehouse
DRILLBIT	Preso ST-243 Titanium Step Drill Bit	120951	10/27/2022	1	Adjustment
				7912099	 

## Filter and Column Descriptions

Click the drop-downs below for filter and column descriptions.

Default Filters

Custom Filters

Report Data