

P&L Order Summary

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Overview

In this article, you will learn about Sellercloud's **P&L Order Summary** report. This report summarizes the Profit and Loss (P&L) for orders in a specific period. It includes sales and revenue data, cost information, and a profit breakdown.

You can see the following:

- **Product and Customer Information:** Name and Orders.
- **Sales and Revenue:** Quantity Sold, Quantity Returned, Subtotal, Shipping, Tax, Other Charges, Payments, Grand Total, Refunds, and Adjustments.
- **Costs:** Items Cost, Shipping Cost, Commission, Total Fees, Total Cost, Co-Op Fee, Discount, Dropship Fee, Gift Wrap, Handling, Insurance, Items Rebate, Posting Fee, Shipping Discount, Tax Payable, and Transaction Fee.
- **Profit:** Cash Profit, Accrual Profit, Cash Profit Margin, and Accrual Profit Margin.

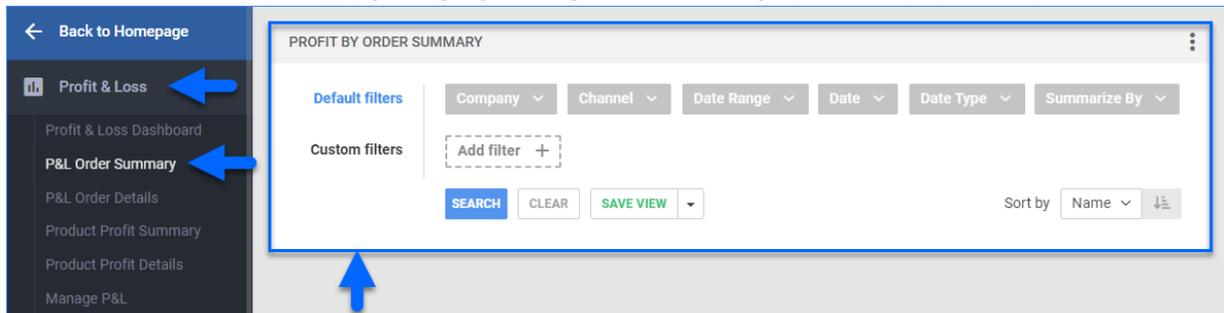
You can run this report automatically on a regular basis with [Scheduled Tasks](#).

For more information about Sellercloud's Financial Reporting Suite, see the [Reports FAQ](#).

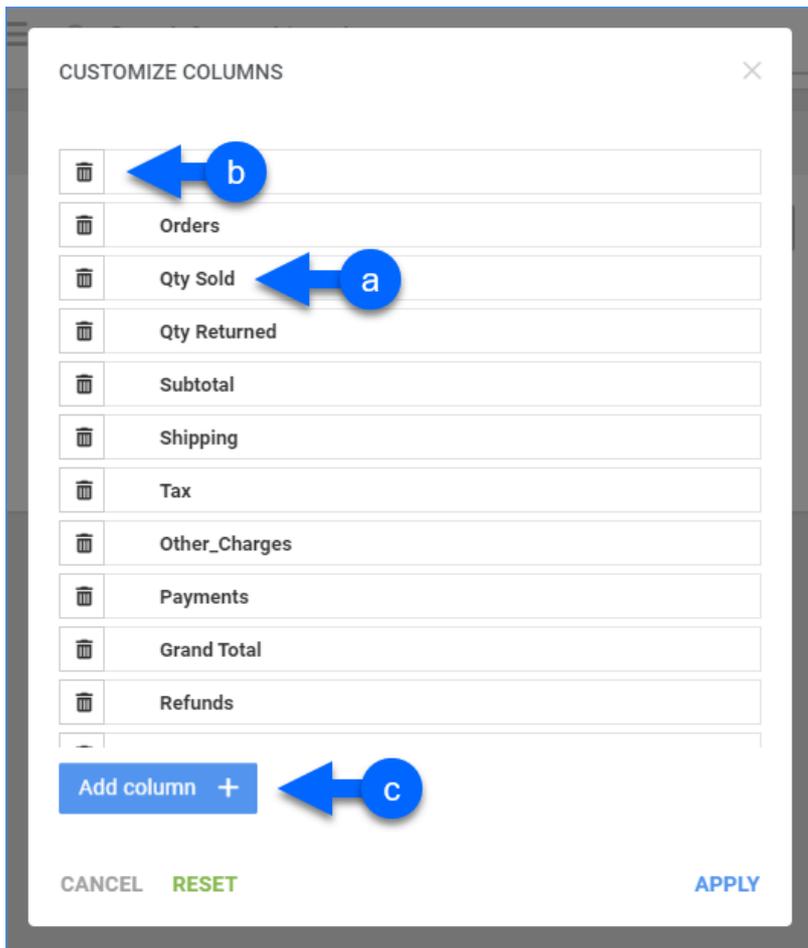
Access and Customize the Report

To use the report, follow these steps:

1. Navigate to **Reports > Profit & Loss > P&L Order Summary**.
2. Set up the **Default** and **Custom filters** to have the report show precisely what you need.
3. Click **Search**. Each filter you apply gets highlighted in green. If a filter is gray or not displayed at all, it's not active.

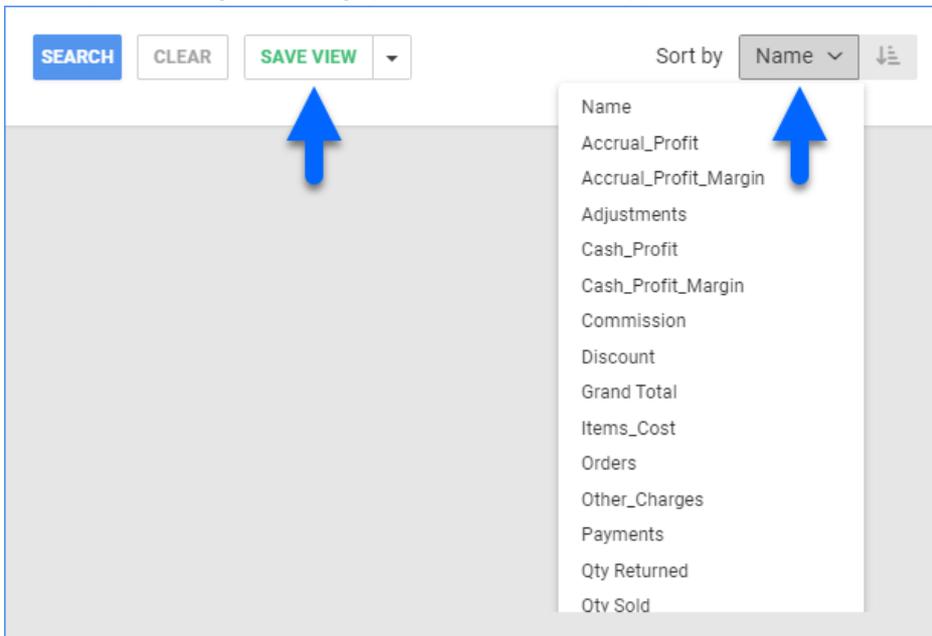


4. To manage the columns in the report, click the three dots icon on the top right and select **Customize Columns**. You can:
 - a. Reorder columns by dragging them up or down in the list;
 - b. Hide columns by clicking the **Trash** icons;
 - c. Add columns by clicking **Add column**.



5. To sort the data differently, use the **Sort by** menu.

6. To save your filtering and sorting options, click **Save view**, type a **Name** and click **Save**.



7. To export the full report to a spreadsheet, click **Actions** on the bottom right and select **Export to Excel**. Spreadsheets include all columns, including those hidden in the report.

CHANNEL	ORDERS	QTY SOLD	SUBTOTAL	SHIPPING	TAX	OTHER CHARGES	PAYMENTS	REFUNDS	ADJUSTMENTS	ITEMS COST
Wholesale	30	107	\$2,340.79	\$0.00	\$75.99	(\$320.11)	\$2,828.04	\$415.81	\$0.00	\$612.22
Website	2	4	\$59.98	\$0.00	\$0.00	\$0.00	\$64.98	\$5.00	\$0.00	\$22.35
Local_Store	25	608	\$65,218.95	\$0.00	\$0.01	(\$64,058.48)	\$1,147.80	\$13.31	(\$11.67)	\$13,438.89
Amazon	4	18	\$384.97	\$27.81	\$5.02	\$0.00	\$417.80	\$0.00	\$0.00	\$100.50
Totals:	61	737	\$68,004.69	\$27.81	\$81.02	(\$64,378.59)	\$4,458.62	\$434.12	(\$11.67)	\$14,180.50

Filter and Column Definitions

Click the drop-downs below for filter and column descriptions.

Default Filters

Custom Filters

Report Data