

Bulk Update Products

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Overview

The **Bulk Update** feature allows you to update product information using a file upload so that you can update multiple products simultaneously.

Certain product updates cannot be executed through the **Bulk Update** tool. For example, inventory levels cannot be set or updated through the **Bulk Update** tool but through the **Import Inventory Info** function. The same goes for updating product attributes, images, etc., which can be done via **Import Product Information** instead.

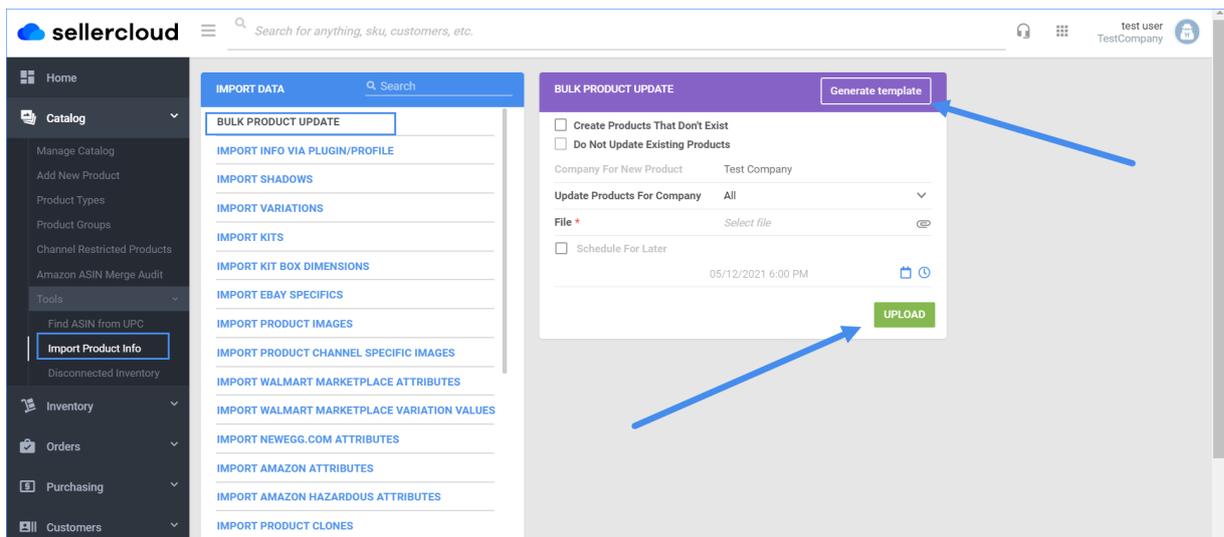
Check out this short tutorial on creating new products or updating existing ones using the **Bulk Update** tool in Sellercloud's new interface:

Update Products in Bulk

1. Go to **Catalog > Tools > Import Product Info > Bulk Product Update**.
2. Click on **Generate Template** to create a new template or use a saved one. To create a new one, select **Create New Template > Choose Format > Add Columns to Template**.
 - a. Templates can be saved for future use. At this stage, you can also **Choose Existing Template**. On the next page, you will be able to add or remove columns. Check **Save Template** to overwrite it.
3. If you are creating a new product, check the **Create Products That Don't Exist** box.
If you create a new template, the file will have the **ProductID** (SKU) as the first column by default. Users can update existing products with their **UPC** as the first column, but must also include the **ProductName**, which is used to clarify the products you are updating.
4. Add columns to update. *Show me the definitions of these column headers*. At minimum, you must create **ProductID** and **ProductName** columns.
5. Click **Download Template**. Below is a sample template downloaded as an Excel file:

	A	B	C	D	E
1	ProductID	ProductName	SiteCost	SitePrice	LongDescription
2					
3					

6. After entering the necessary information, save the template, and **Upload** it in Sellercloud.
7. A queued job will be generated. You can schedule a bulk update for off-hours, which is convenient and efficient for large jobs. Click the **Schedule For Later** checkbox to see a date and time scheduler.



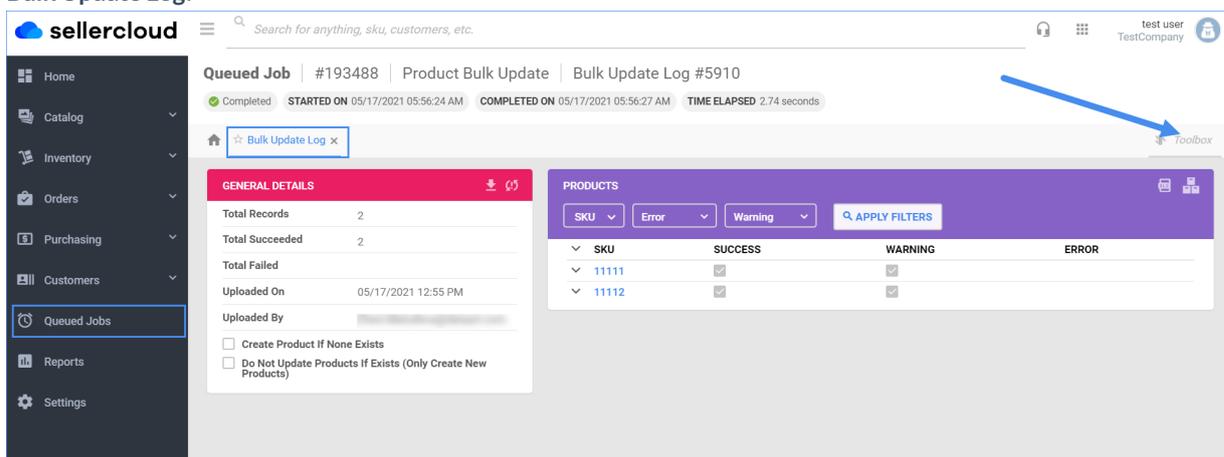
Bulk Update Log

The **Bulk Update Product Log** option records changes to product attributes that are updated with a file import. It allows you to view the status of your job and of each individual product in that job. It also displays errors. For example, if a column header was entered incorrectly, an error message will display **Column does not exist**.

Access the Bulk Update Log

The bulk update log can be accessed by following the steps below:

1. After executing a bulk update, a queued job notification will appear. Click on it.
2. Alternatively, you can go to **Queued Jobs > Search** for scheduled jobs. Press a **Job ID** to view details > **Toolbox > Bulk Update Log**.



Overview

The **Bulk Update** feature allows you to update product information using a file upload, so that you can update multiple new or existing products simultaneously.

Certain functions cannot be executed through **Bulk Update**. For example, inventory levels cannot be set or updated through **Bulk Update** but through the **Warehouse Inventory Import** tool. The same goes for updating product attributes, images, etc., which can be done via **Import Product Info** instead.

You can save templates for future use. If you want to overwrite an existing template, select it from the Dropdown, adjust the columns, and check **Overwrite Template** before saving.

Check out this short tutorial on creating new or updating existing products using the **Bulk Update** feature in Sellercloud's Alpha interface:

