Manage FBA Shipments

Overview

The **Manage FBA Shipments** page in Sellercloud gives you quick and easy access to all your FBA Inbound Shipments. On this page, you can:

- View all FBA shipments in your Sellercloud account
- Use search filters to show only specific shipments
- Save your filters to effortlessly repeat searches
- Sort the list of shipments based on different columns
- Show or hide data columns from the list
- Perform individual and bulk actions related to shipments

Page Overview

To access your FBA inbound shipments, go to **Inventory > FBA Inbound Shipments > Manage FBA Shipments**.
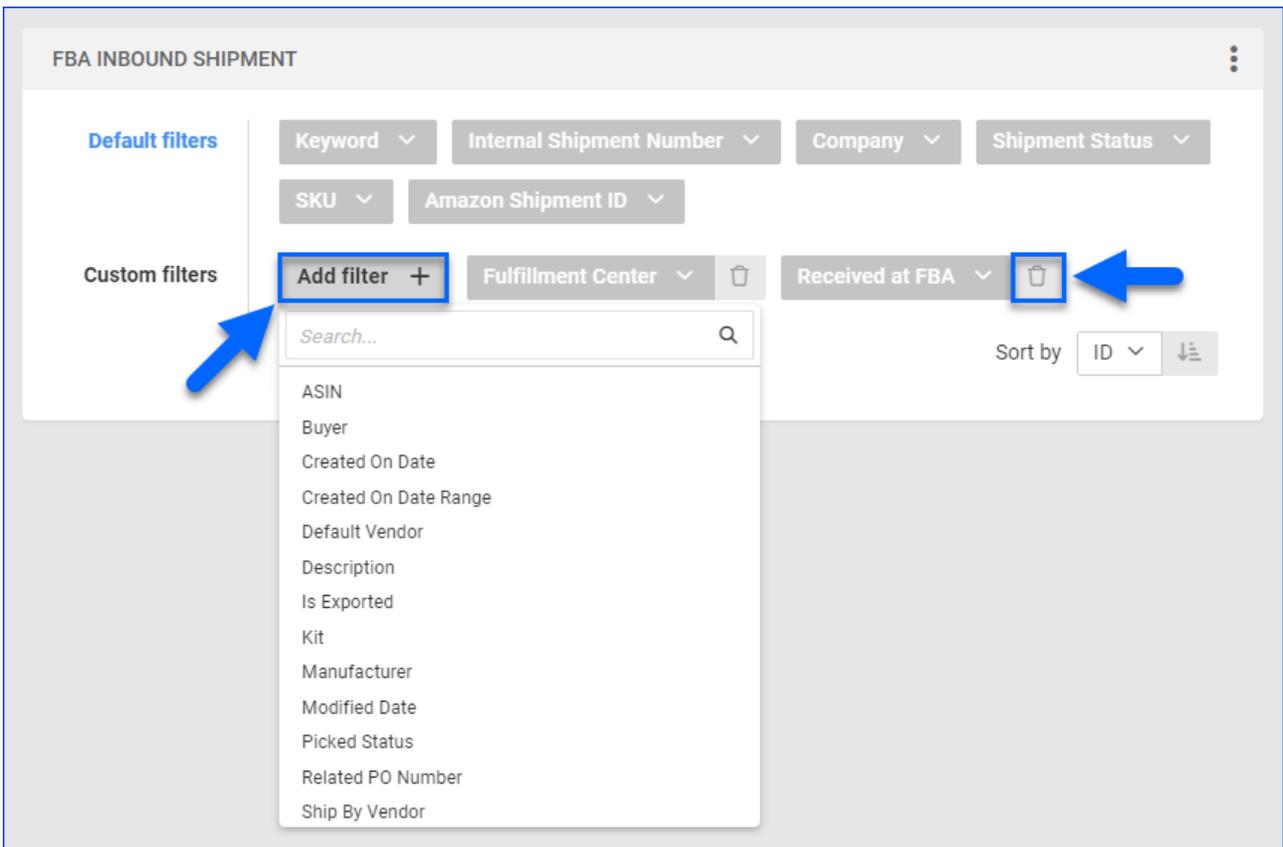
There are three components to the Manage FBA Shipments page:

- **Search Filters** – Search criteria used to get specific results. You can save searches for repeat use.
- **Search Results** – A list of FBA shipments matching your search filters. You can sort it differently and show or hide data columns.
- **Actions** – Actions related to FBA shipments.
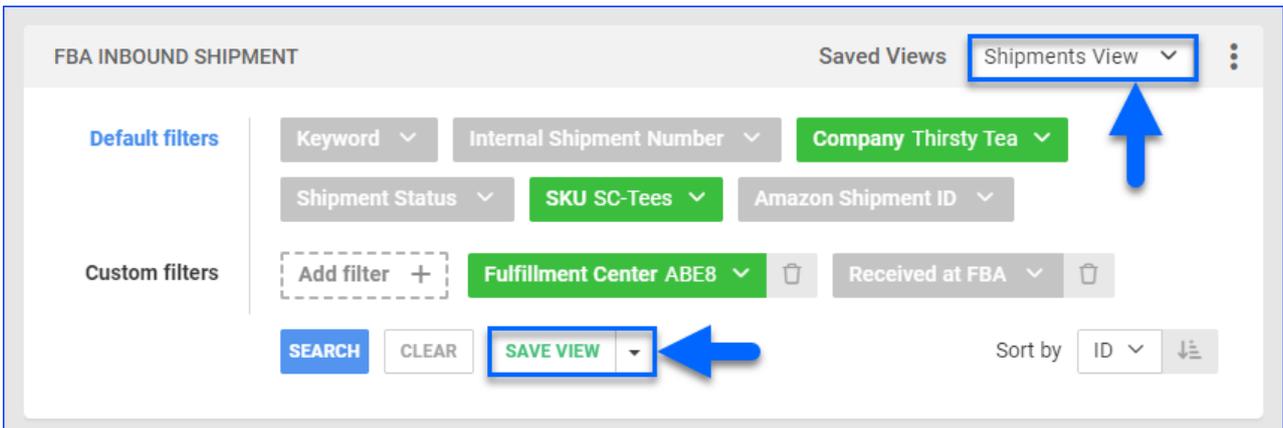
Search Filters

Filters offer multiple-choice selection lists or allow you to enter specific values. Your choices build on each other. Each subsequent choice narrows the scope of your search results further and affects what the page displays. You can add as many filters as you like or none at all.

There are **Default filters** that are always displayed and **Custom filters** that you can display manually by clicking the **Add filter** button and selecting a filter from the list. To remove a custom filter from the page, click the **Trash** icon next to it.

After you click **Search**, each filter you apply gets highlighted in orange or green. If a filter is gray or not displayed at all, it's not active. You can add or remove filters and search again at any time.

Once you have set up your filters, you can click **Save View** to save the search. Then, you can repeat the same search by selecting it from the **Saved Views** menu on the top right.
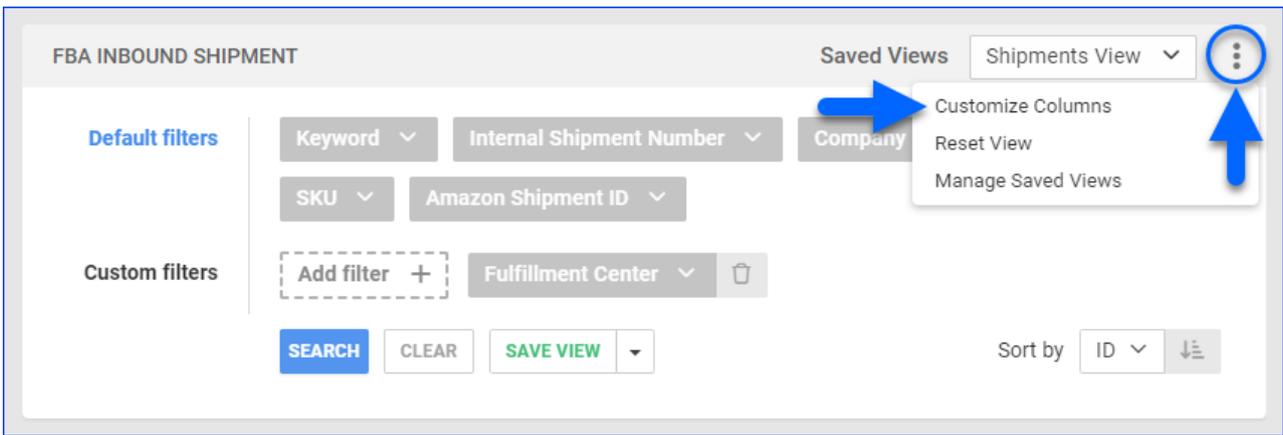

For a list of all filters and their descriptions, see the Filter Descriptions.

Search Results

The search results display a list of shipments matching your search criteria, with data columns showing various shipment details.
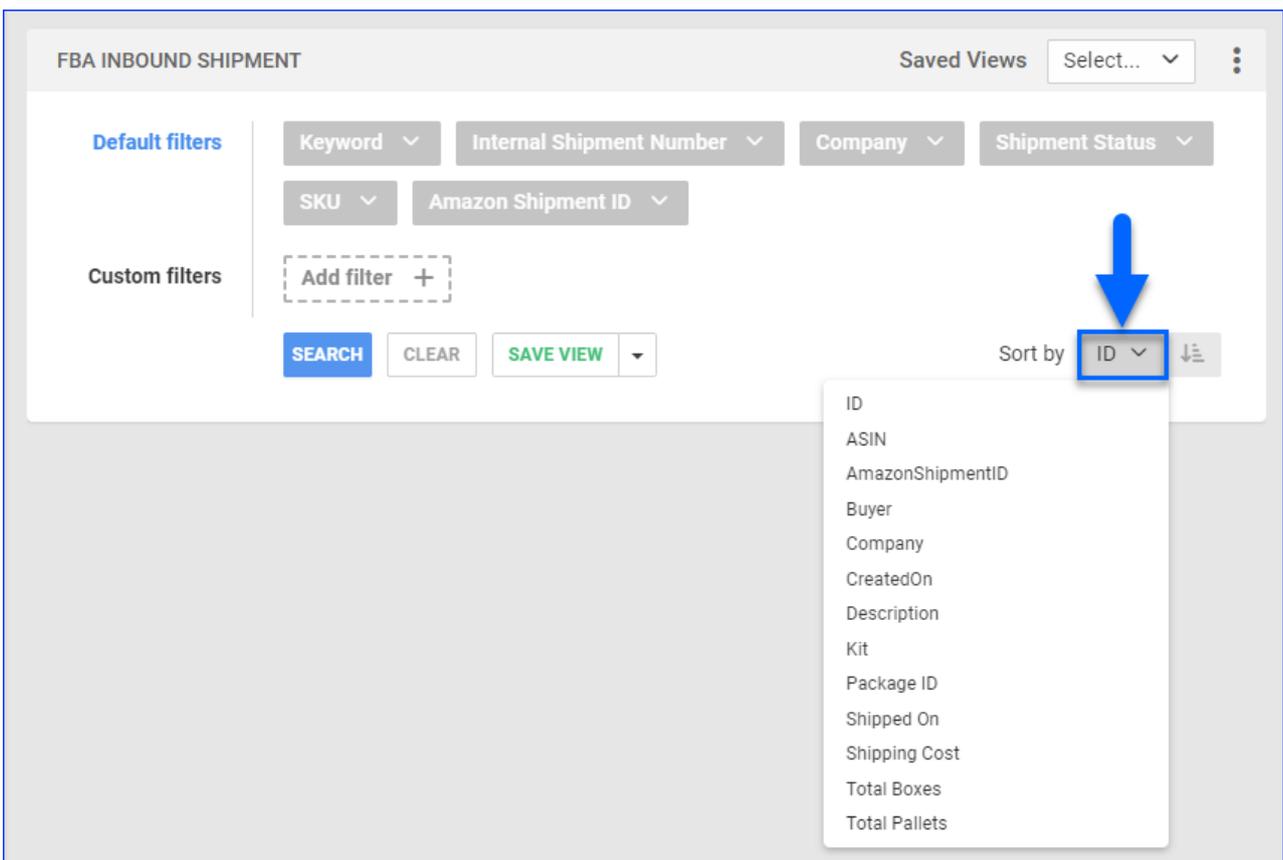
You can add, remove, and even reorder data columns. To do so, click the three dots icon at the top right and select **Customize Columns**.

Now you can:

- Reorder columns by dragging them vertically in the list
- Hide columns by clicking the **Trash** icons
- Add columns by clicking **Add column**

You can also sort the shipments list in a different order based on a specific column using the **Sort by** drop-down menu.

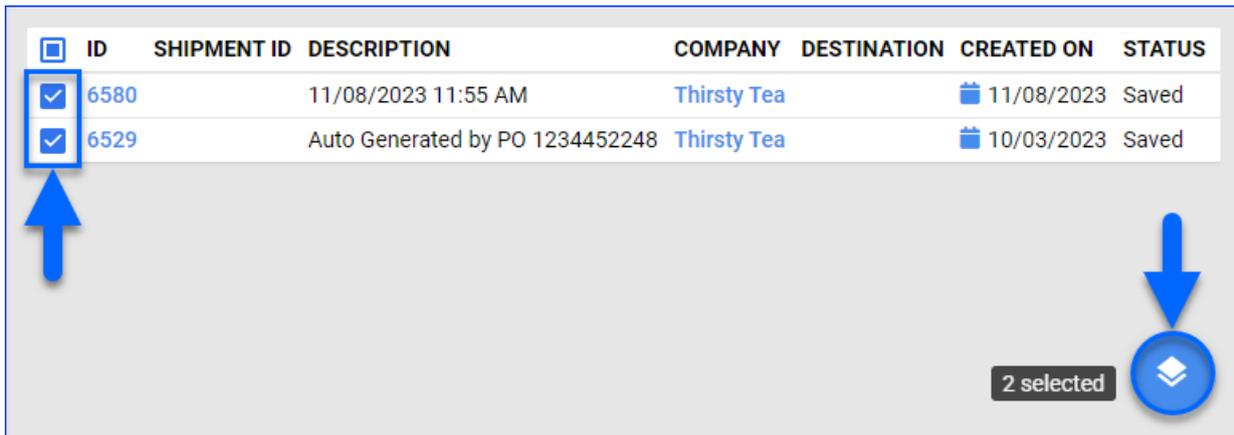For a list of all data columns and their descriptions, see the Column Descriptions.

Actions

The Manage FBA Shipments page also has actions for shipment management.

The **Actions** icon is located on the bottom right of the page. By default, it is a green plus icon that allows you to create a new shipment. When you select shipments from the search results by checking the boxes to their left, the

icon turns blue. Once it's blue, you can click it to manage all selected shipments.

You can use the search to find a specific action quickly. Click the **Star** icon next to any frequently used action to pin it to the top of the actions list for quick access.

Some of these actions will display a notification at the bottom of the screen when used, telling you that a Queued Job has been created. You can click the link to the queued job to view it. Make sure to refresh the page to update the job's **Status**.

For a list of all actions and their descriptions, see the Action Descriptions.

Descriptions

This section lists and defines all available elements on the Manage FBA Shipments page. This includes the search filters, the columns that display shipment data and sort results, and the actions you can perform on selected shipments.

Filter Descriptions

See the following lists for all **Default/Custom filters** and their descriptions.

Default Filters

Filter	Description
Keyword	Show only shipments with specific text in their details, such as in their **ID**, **Description**, or **SKU**.
Internal Shipment Number	Show only shipments that match specific Sellercloud identification numbers. Corresponds to the **ID** column.
Company	Show only shipments associated with specific Companies.
Shipment Status	Show only shipments matching one or more shipment statuses.
SKU	Show only shipments that include specific SKUs.
Amazon Shipment ID	Show only shipments that match a specific Amazon identification number.

Custom Filters

Filter	Description
ASIN	Show only shipments that include items with a specific ASIN.
Brand	Show shipments that contain SKUs of a specific Brand.
Buyer	Show only shipments containing items associated with a specific **Purchaser**.
Created On Date	Show only shipments created within a custom date range.

Created On Date Range	Show only shipments created within a predefined date range.
Default Vendor	Show only shipments containing items associated with a specific default Vendor.
Description	Show only shipments that contain specific text in their description.
Fulfillment Center	Show shipments based on their destination Amazon fulfillment center.
Is Exported	Show shipments based on whether they have been marked as exported from the system or not.
Kit	Show shipments based on whether they contain Kit Products or not.
Manufacturer	Show only shipments containing items made by a specific Manufacturer.
Modified Date	Show only shipments that were last updated within a specific date range.
Picked Status	Show shipments based on the items' Picking status.
Received at FBA	Show shipments based on their receiving status at the Amazon fulfillment center.
Related PO Number	Show only shipments that are associated with a specified Purchase Order number.
Ship By Vendor	Show only shipments that are shipped directly by a specific vendor.
Ship From Warehouse	Show only shipments originating from a specific warehouse.
Shipped Date	Show only shipments that were shipped within a specific date range.
Tracking Number	Show only shipments matching a specific tracking number.

Column Descriptions

See the following list for all data columns and their descriptions.

Column	Description
Amazon Shipment ID	The shipment's unique Amazon-specific identification number.
Description	A brief text summary of the shipment or its contents.
Company	The Company associated with the shipment.
Destination Fulfillment Center	The Amazon facility where the shipment is being sent.
Created On	The date when the shipment was created.
Shipment Status	The shipment status indicates the current state of the shipment, such as **On Order**, **In Transit**, or **Delivered**.
From Warehouse Name	The name of the warehouse from which the shipment is being sent to Amazon.
SKUs	The total number of SKUs in the shipment.
Units	The total number of product units in the shipment.
Tracking Number	The number provided by the carrier to track the shipment's progress from the warehouse to the fulfillment center.
Related PO Number	The unique identification number of the Purchase Order associated with the shipment.
ASIN	The ASIN of an item in the shipment. If the shipment contains more line items, they will be counted next to the ASIN.
Buyer	The employee listed as the **Purchaser** of the first item listed in the shipment.
Kit	The SKU of the first Kit Product listed in the shipment. If the shipment contains more kits, this will be indicated by a number next to the SKU.
Package ID	A unique identifier for each individual package within the shipment. If the shipment contains more packages, this will be indicated by a number next to the first package ID.
Priority	The priority indicates the urgency or level of importance assigned to the shipment.
Shipped On	The date when the shipment was sent from the shipping warehouse.
Shipping Cost	The total cost incurred for sending the shipment to an Amazon fulfillment center.
Total Boxes	The number of boxes included in the shipment.

Total Pallets	The number of pallets included in the shipment.
Units Picked	The number of individual items that have been Picked from inventory and are ready for packing and shipping.

You can show or hide these columns by clicking the three dots in the top right and selecting **Customize Columns**. To sort results based on these columns, use the **Sort by** menu.

Action Descriptions

See the following list for all actions and their descriptions.

Action	Description
Merge FBA Shipments	Combine the products in the selected shipments into a single shipment for more efficient processing and tracking.
Export to Excel	Generate and download an Excel spreadsheet containing the details of the selected shipments for external analysis or record-keeping.
Export Shipments	Export the details of the selected shipments in a default format or by using an FBA shipment export plugin for use in other systems or reporting.
Reset Preview	Clear any changes applied to the preview of the selected shipments, returning it to its default state and acknowledging that the selected shipments are abandoned shipment defects. These will appear in your shipment queue as **Cancelled** and will be subject to **Inbound defect fees**.
Query Status	Check and update the current status of the selected shipments based on the latest information available on Amazon.
Print Invoice	Generate and print invoices for the selected shipments.
Create New FBA Inbound Shipment	Create a new inbound shipment.
Connect To FBA	Establish a connection to Amazon's system for the selected shipments, allowing for direct management and updates from Sellercloud.
Disconnect From FBA	Sever the connection to Amazon's system for the selected shipments, preventing further updates or management through Sellercloud.
Delete Selected	Permanently remove the selected shipments. You can't undo this action.
Cancel Selected	Cancel the processing of the selected shipments, setting their status to **Cancelled**, and halting any further actions related to those shipments.