

Authorized Payment Orders

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Overview

In this article, you will learn about **Authorized** orders. Sellercloud marks orders with the **Payment Status: Authorized** when the credit card has been authorized, but the payment hasn't been captured yet. This usually happens after a fraud check. The funds are held by the cardholder's bank in reserve to be collected at a future date. To be able to ship Authorized Orders, the client setting **Allow Shipping Unpaid Orders** must be enabled. To enable the setting, navigate to **Settings > Client Settings > General Client Settings > Orders**.

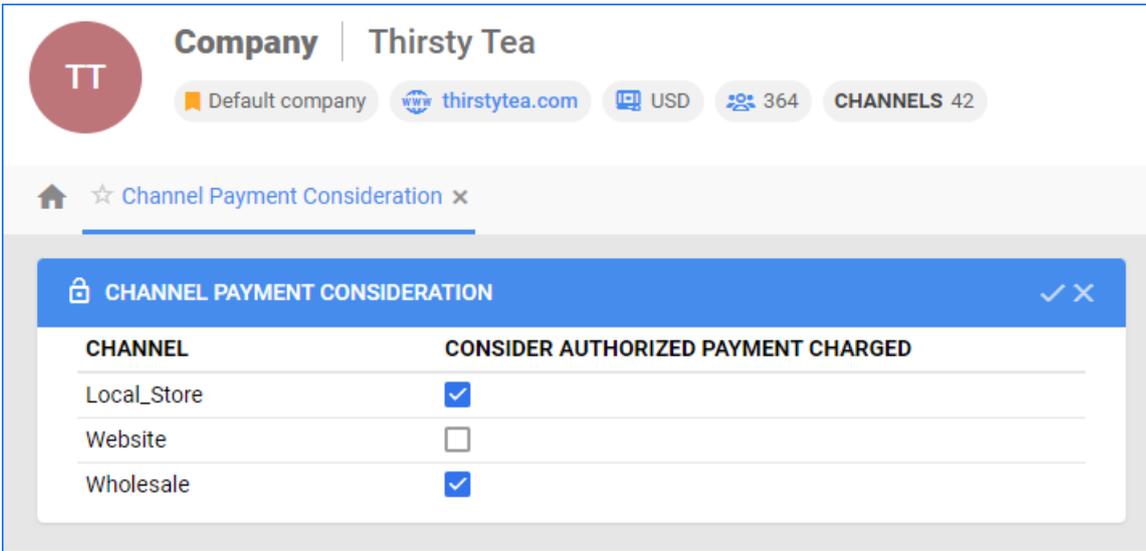
Consider Authorized Orders as Charged

With some channels, for example, some **Shopify Programs**, orders may not be charged until you ship them out. Depending on your workflow, you may need to be able to ship an **Authorized** order.

In Sellercloud, you can enable a setting to consider **Authorized orders as Charged**, which allows you to ship them. This setting is available for orders from the **Local Store**, **Website**, and **Wholesale** channels.

To consider Authorized payments as Charged in Sellercloud:

1. Go to [Company Settings](#).
2. Click **Toolbox** and select **Channel Payment Consideration**.
3. Click the **Edit** icon, check to enable the channels, and **Save**.



The screenshot shows the Sellercloud interface for a company named 'Thirsty Tea'. The top navigation bar includes the company logo, name, and several status indicators: 'Default company', 'thirstytea.com', 'USD', '364', and 'CHANNELS 42'. Below the navigation bar, the breadcrumb trail is 'Channel Payment Consideration'. The main content area is a modal window titled 'CHANNEL PAYMENT CONSIDERATION' with a lock icon and a close button. It contains a table with two columns: 'CHANNEL' and 'CONSIDER AUTHORIZED PAYMENT CHARGED'. The table has three rows: 'Local_Store' with a checked checkbox, 'Website' with an unchecked checkbox, and 'Wholesale' with a checked checkbox.

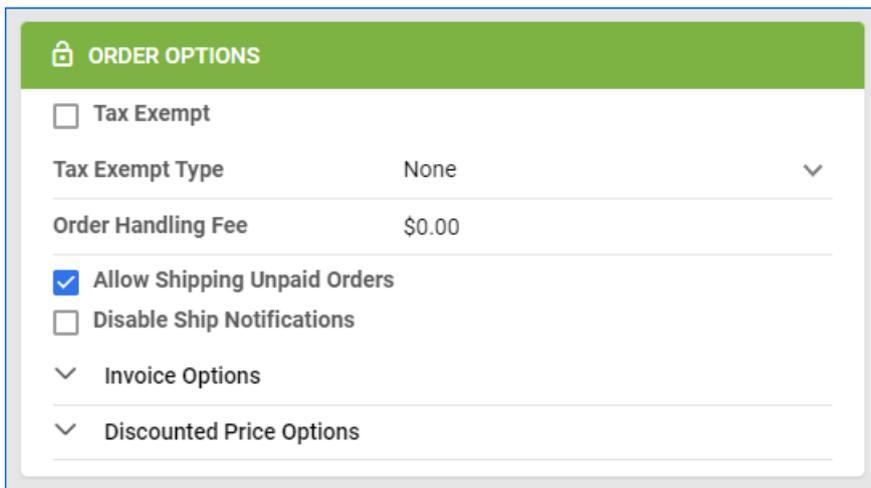
CHANNEL	CONSIDER AUTHORIZED PAYMENT CHARGED
Local_Store	<input checked="" type="checkbox"/>
Website	<input type="checkbox"/>
Wholesale	<input checked="" type="checkbox"/>

If you need this functionality for other channels, you can contact [Sellercloud Support](#) to request it. Please make sure to provide details about your business needs. You may also need to contact the channel's support team for any related details and documentation.

There is another setting that allows you to ship unpaid orders on the customer level:

1. Go to **Customers > Manage Customers** and click a customer.

2. In the **Order Options** panel, check the **Allow Shipping Unpaid Orders** box.



The screenshot shows a panel titled "ORDER OPTIONS" with a green header. Below the header, there are several settings:

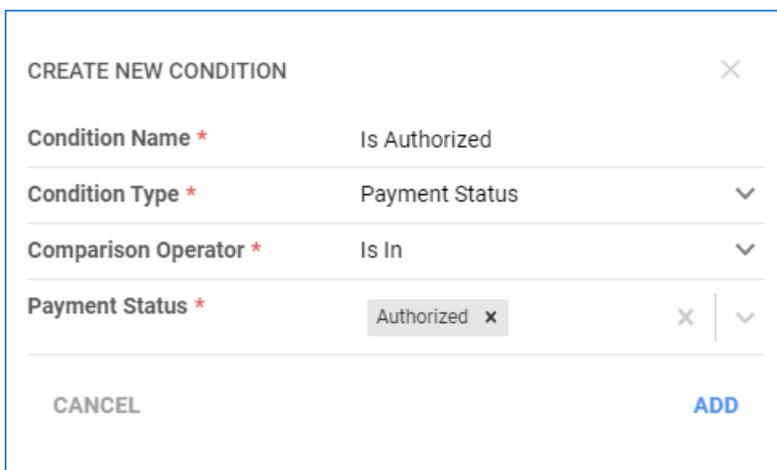
- Tax Exempt
- Tax Exempt Type: None (dropdown arrow)
- Order Handling Fee: \$0.00
- Allow Shipping Unpaid Orders
- Disable Ship Notifications
- Invoice Options (dropdown arrow)
- Discounted Price Options (dropdown arrow)

In addition, in the [Shipbridge Admin Settings](#), enable **Allow shipping regardless of PAYMENT method status**. You can contact [Sellercloud Support](#) for assistance or learn more [here](#).

Automatically Update Authorized Orders

You can trigger specific actions automatically based on your orders' Authorized status using the [Order Rule Engine](#).

For example, you can create a condition with the **Condition Type** set to **Payment Status**, which applies when an order is or isn't Authorized.



The screenshot shows a "CREATE NEW CONDITION" form with the following fields:

- Condition Name ***: Is Authorized
- Condition Type ***: Payment Status (dropdown arrow)
- Comparison Operator ***: Is In (dropdown arrow)
- Payment Status ***: Authorized (tag with 'x' and dropdown arrow)

At the bottom, there are two buttons: "CANCEL" and "ADD".

Then, you can create an action that gets automatically executed when your condition is met, such as changing to another status or updating the order in some other way.