

Configure FedEx

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Overview

The instructions below describe how to configure a FedEx carrier, including per-company configuration.

If you don't have a FedEx account yet, the corresponding section of this article will help you to create one. You can use FedEx Web Services as the shipping generator.

Configure FedEx Web Services

Configuring FedEx Web Services is a simple and seamless process in Shipbridge. Using this feature requires de-selecting the setting **Fedex Disable Parent Credentials** on ShipBridge's **Admin** tab. Contact [Sellercloud Support](#) for assistance.

I have a FedEx Account

If you already have an account and simply want to add another one, follow the steps below.

1. Click the **Don't use FedEx** radio button.
2. Click **Save**.
3. Clear the **Account #**, **Meter #**, **API Key**, and **API Password** fields.
4. Click the **Use FedEx Web Services** radio button.
5. Click the **Register** button that now appears and follow Steps 5-7 below.

I Do Not Have a FedEx Account

The procedure below is for setting up a FedEx web services account for the first time. Adding another account will not affect your existing FedEx account.

1. Click **Menu > Options > Carriers > FedEx** tab.
2. Click the **Use FedEx Web Services** radio button. The screen refreshes with the Web Services options.
3. **Do not** complete the **Account #**, **Meter #**, **API Key**, or **API Password** fields. FedEx will automatically populate all of these fields for you after you click **Register** and complete the steps below.
4. Click **Register**.

5. Read and accept the license agreement and click **Continue**.
6. The FedEx Registration form appears; complete all its required fields. The address must be the current Account Details address registered with FedEx.

7. Click **Register**. FedEx will automatically populate the four account fields in Shipbridge and send all of your information to Sellercloud.

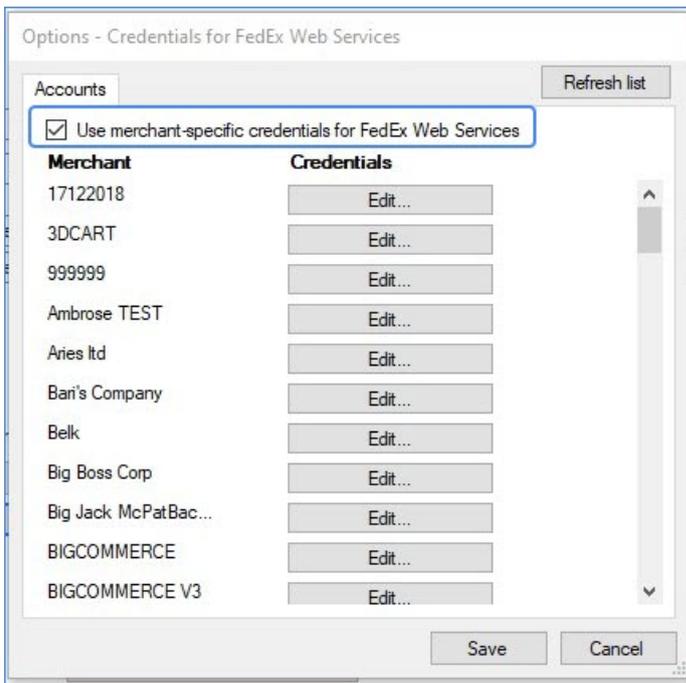
Configure Per-Company Shipping

Different shipping credentials can be set in Shipbridge for each company. This can be useful to organize your workflow and have different shipping options.

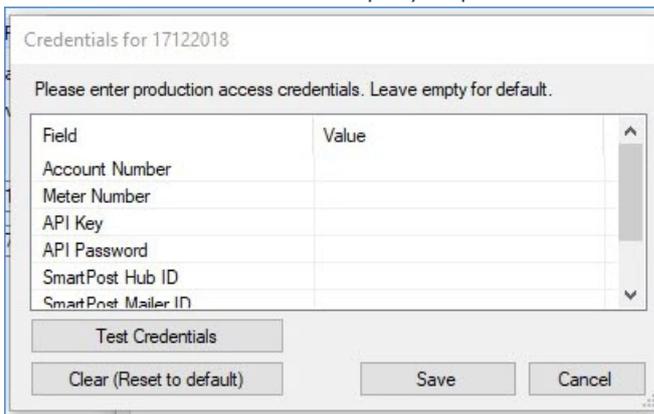
- In Shipbridge, go to **Menu > Options > Carriers** tab.
- For each of the available carriers (USP, FedEx, DLH, etc..) in the related tab, there is the **Per-company configuration** button. The setup is similar for all carriers, but the required credentials will be specific to the carrier.

Example for FedEx:

1. Go to **Menu > Options > Carriers > Fed Ex**.
2. Click on the **Per-company configuration** and enable the check box on top.



3. Click the **Edit** button for the company in question and enter your credentials.



4. Test the credentials before you save them to ensure they are correctly filled.

Ship with FedEx SmartPost

FedEx SmartPost is a cost-effective FedEx shipping service that uses the U.S. Postal Service for final delivery.

1. Connect your FedEx account through Webservices or ShipManager.
2. Select the SmartPost Hub with which your account is associated (the hub to where your shipment will be initially processed).
3. Set a SmartPost Endorsement type as preferred. For Standard Mail shipments, only one Ancillary Endorsement is permitted when delivery confirmation is requested: RETURN SERVICE REQUESTED or ADDRESS SERVICE REQUESTED. No other Endorsement type will be permitted.
4. The SmartPost tracking number should be set to use the USPS tracking (FedEx Tab in Shipbridge). This number will be traceable on the FedEx website.
5. Set up your printers to print SmartPost labels for their various shipping methods with the [Label Printer](#)

Configuration.

Third-Party SmartPost Shipper Accounts

Some channels require you to ship under their FedEx SmartPost account. This is different than third-party billing where you are shipping under your account, but billing to a third-party account.

If this is required by the channel, set up a separate web service for the channel using the Per-Company Configuration. You must create a separate company under which you will ship those orders.

The screenshot displays the 'Options' dialog box with the 'Carriers' tab selected. Under the 'FedEx' sub-tab, the 'Use FedEx Web Services' radio button is selected. A red warning message states: 'Please contact support to enable parent credentials!'. Below this, there are input fields for 'Account #', 'API Key', 'Meter #', and another 'API Key'. A 'Register' button is located to the right of the second API Key field. The 'Request Save Path' and 'Response Save Path' are both set to 'C:\Users\mdobcheva\AppData\Local\Temp\'. There are several checkboxes: 'Refund postage when unshipping orders' (checked), 'Use production server' (checked), 'Use ETD (Electronic Trade Documents)' (unchecked), and 'Prefer FedEx address validation' (unchecked). There are also buttons for 'Label Printer Configuration' and 'Per-company configuration' (highlighted with a blue box). At the bottom, there is a 'Run Configuration Wizard' button and a search field.

The 'Options - Credentials for FedEx Web Services' dialog box is open, showing a list of merchant-specific credentials. The 'Accounts' button is highlighted with a blue box. The 'Use merchant-specific credentials for FedEx Web Services' checkbox is checked. The list includes 'Check', 'Test', 'Test Company', 'Test Company 1', and 'Test Company 2', each with an 'Edit...' button (the 'Edit...' button for 'Check' is highlighted with a blue box). A 'Refresh list' button is at the top right.

The 'Credentials for Check' dialog box is open, showing a table for entering production access credentials. The table has two columns: 'Field' and 'Value'. The fields listed are: Account Number, Meter Number, API Key, API Password, SmartPost Hub ID, SmartPost Mailer ID, and Bill Duty/Tax Tr. There are 'Test Credentials', 'Clear (Reset to default)', 'Save', and 'Cancel' buttons at the bottom.