

Manage Channel Payments

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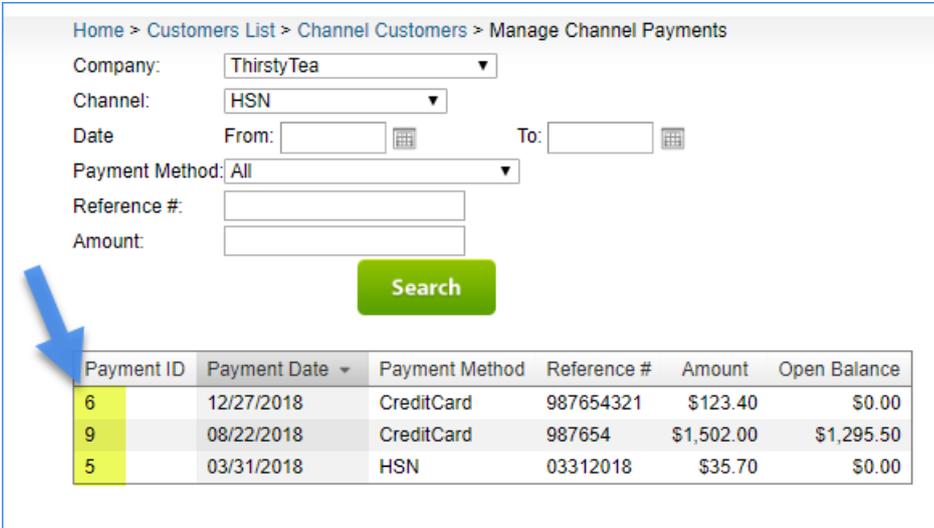
Overview

The Manage Channel Payments page lets you:

- See all channel payments added/applied to channel invoices
- Search for specific channel payments using the provided filters
- Click each channel **Payment ID** to open its **Payment Details** (to see payment history and/or apply it to channel invoices)

To access this page, click **Customers > Channel Customers > Manage Channel Payments**.

Take a look at a sample list of channel payments:



The screenshot shows the 'Manage Channel Payments' interface. At the top, there is a breadcrumb trail: Home > Customers List > Channel Customers > Manage Channel Payments. Below this are several filter fields: Company (ThirstyTea), Channel (HSN), Date (From and To), Payment Method (All), Reference #, and Amount. A green 'Search' button is located below the filters. A blue arrow points to the first row of the table below. The table has columns for Payment ID, Payment Date, Payment Method, Reference #, Amount, and Open Balance. The first three rows are highlighted in yellow.

Payment ID	Payment Date	Payment Method	Reference #	Amount	Open Balance
6	12/27/2018	CreditCard	987654321	\$123.40	\$0.00
9	08/22/2018	CreditCard	987654	\$1,502.00	\$1,295.50
5	03/31/2018	HSN	03312018	\$35.70	\$0.00

The table below describes each of these filters, and the sortable grid columns with your filtered search results:

FILTER DESCRIPTION

Company Find channel payments for a specific company.

Find channel payments from a specific [channel customer](#).

Channel Only channels that are enabled for the selected company will appear in this list; however, Local Store and Wholesale always appear for a selected company because you can have orders for those channels without enabling them in Sellercloud.

Date

From and To Find channel payments by a specific range of dates when the [payment was added](#) to Sellercloud.

Payment Method Find channel payments by specific payment type.

Reference # Find a single channel payment by its reference number (this is the optional reference to the payment method; for example, check number if paid by check, etc.).

Amount Find a channel payment by a specific payment amount.

GRID COLUMN DESCRIPTION

Payment ID Auto-created number for the channel payment.

Payment Date Date the channel payment was added to Sellercloud.

Payment Method Type of channel payment.

Reference # Channel payment reference number.

Amount Payment amount added.
The channel payment's amount that is currently available to apply to open invoices.

Open Balance **Note:** When showing [channel payments from Groupon](#), this is the open balance calculation:
Payment Amount - (Total Paid - Total Chargebacks)
