

Warehouse Regions

04/09/2025 12:48 pm CDT

Overview

Regions within a warehouse refer to physical areas or sections that are designated for specific purposes such as storage, packing, shipping, or receiving. These regions or zones can be differentiated based on various factors such as product type, size, weight, or demand. By dividing the warehouse into distinct regions, you can streamline inventory management and improve operational efficiency. This functionality is especially helpful if you want to assign employees to different areas of the warehouse. Creating and managing regions is only possible through the Skustack Admin, while filtering by region can be done through the Skustack app.

Filter Picklists by Region

By utilizing the regions filter in the **Picklist** tab, you can conveniently organize picklists based on products located in bins within a specific region.

For example, picklist#123 includes an SKU with a Qty To Pick of 50. Among these units, 25 are stored in bins within Region A1, while the remaining 25 are in bins within Region B2. If you apply the filter for Region A1, Skustack will only display 25 units available for picking within the region you have selected.

To apply the regions filter in the **Picklist** tab, follow these steps:

1. Set a filter directly from the **Picklist** module, or from within the picklist itself.
 2. Tap the **Filter** icon.
 3. Select the region from the drop-down list.
 4. Tap **Ok**.
 5. Skustack will now display results only for the selected region.
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Filter Shipments by Region

To apply the regions filter in the **Fulfillment** tab, follow these steps:

1. Set a filter directly from the **Fulfillment** module, or from within the picklist itself.
2. Tap the **Filter** icon.
3. Select the region from the drop-down list.
4. Tap **Ok**.
5. Skustack will now display results only for the selected region.

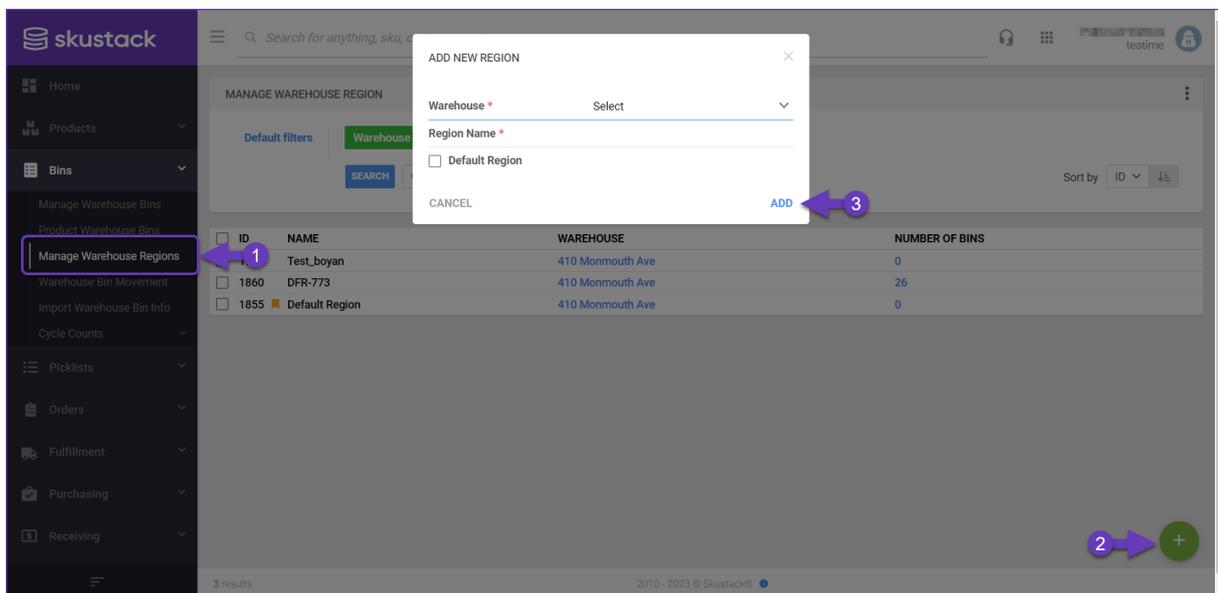
Manage Warehouse Regions

The Skustack Admin portal lets you easily create and manage your warehouse regions.

Create a New Region

To create a new region:

1. Navigate to the Skustack Admin portal at <https://xx.skustack.com> (replace “xx” with your server ID or team name).
2. Enter your login credentials.
3. On the left, select **Bins > Manage Warehouse Regions**.
4. Click on the green **Plus** icon to add a new region.
5. Select a warehouse from the dropdown.
6. Enter the region name.
7. (Optional) Set your region as the Default with the **Default Region** checkbox.
8. Click **Add**.



If you click on an existing region, you will be directed to the Manage Bins page, where all bins associated with that region will be displayed.

Assign a Region to a Bin

To assign a region to a bin:

1. In the Skustack Admin portal, go to **Bins > Manage Warehouse Bins**.
2. Select an existing bin or create a new one.
3. In the details panel, click on the **Pencil** icon.
4. Select a region for the bin from the **Location Region** dropdown.
5. Save.

The screenshot shows the Skustack application interface. On the left is a dark sidebar with a menu. The 'Bins' section is expanded, and 'Manage Warehouse Bins' is highlighted with a red box and a red arrow. The main content area shows a 'Warehouse Bin' details page for bin #129, named 'TestBin', located in the 'Default Warehouse'. A 'DETAILS' modal is open, displaying the following information:

Bin Name	TestBin
<input checked="" type="checkbox"/> Bin Is Sellable	
Bin Id	129
Warehouse	Default Warehouse
Location Region	New Region ▼
Location Type	Known ▼
Bin Type	Normal ▼
Location Notes	
<input type="checkbox"/> Primary Bin	
Unit Capacity	10000
Dimensions (L/W/H)	<input type="text" value="0"/> in <input type="text" value="0"/> in <input type="text" value="0"/> in
Volume	0 in ³ / 0 ft ³

The 'Location Region' field is highlighted with a red box and a red arrow. The 'Bin Is Sellable' checkbox is checked. The footer of the page reads '2010 - 2023 © Skustack®'.

Related Settings

Setting	Definition
Find ideal region when picking	<ul style="list-style-type: none"> If there are multiple suitable regions, by default the system will first suggest the region with the most quantity in primary bins. To suggest regions with the least quantity first, enable Client setting PickList Bin suggestion sort qty by ASC Order.
PickList Bin suggestion sort qty by ASC Order	<p><i>Client setting.</i> The value set here determines if the region with the most or least quantity in primary bins should be considered ideal.</p>