

SKU Vault SOP: Setting up a SKU in SKU Vault

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Setting up a SKU in SKU Vault



Who is this for: Anyone who is involved in the SKU creation process.



Objective: Setting up SKUs in SKU Vault.

Log into SKU Vault

Over in the far left pane, select Catalog then Create Product

Enter in the following information:

CODE: This will be the unit UPC. Grouped skus are not added to SKU Vault, only simples.

SKU: Enter the SKU

TITLE: You can copy this over from SalesForce.

BRAND: Select your Brand here

CLASSIFICATION: Choose from the drop down mene.

SUPPLIERS: Select your supplier here.

LOTTED: Check this box. We want to lot everything. Choose FEFO or FIFO

Click Create Product at the bottom of the page.

You have now created a lotted SKU in SKUVault.
