

Catalog SOP: How to Generate an Aged Inventory Surcharge Report

10/11/2024 11:27 am CDT

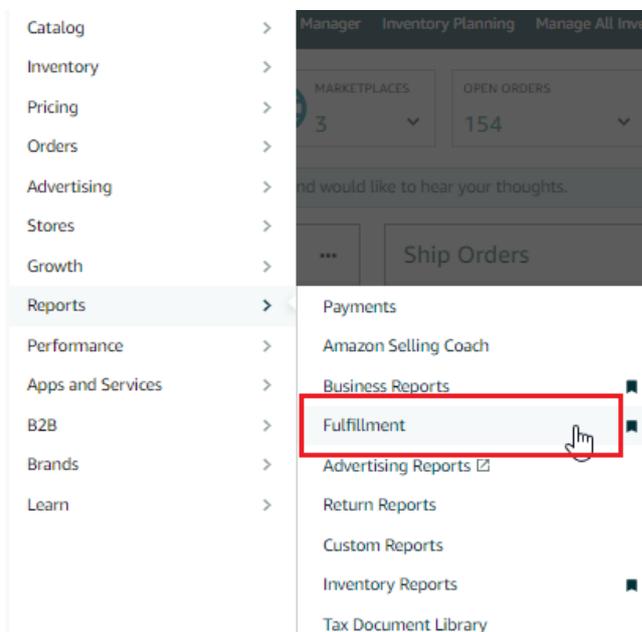


Who is this for? This is intended for individuals or teams responsible for inventory management, financial analysis, and cost optimization on Seller Central. It is suitable for users who have access to Seller Central and need to generate an Aged Inventory Surcharge Report to monitor and evaluate surcharges related to aged inventory. This SOP will assist users in navigating to the appropriate section, selecting the desired report parameters, and generating the report for review, analysis, and decision-making purposes. It is particularly relevant for sellers looking to control costs, reduce aged inventory, and optimize their overall inventory management practices.

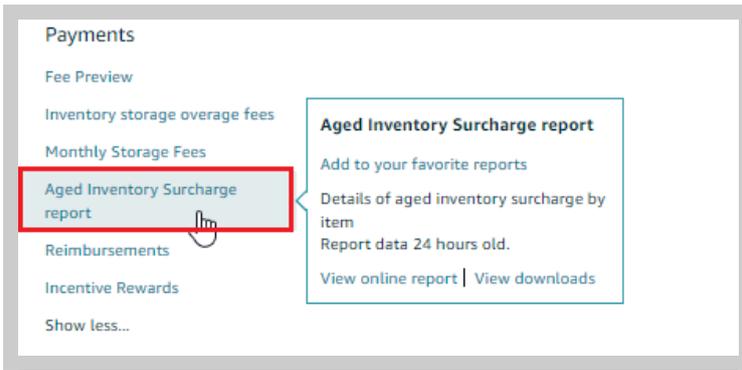


Objective: To provide instructions for generating an Aged Inventory Surcharge Report. This SOP aims to guide users in accessing and downloading a report that provides information on surcharges associated with aged inventory in Seller Central. By generating this report, users can analyze and manage their aged inventory effectively, identify potential cost-saving opportunities, and make informed decisions to optimize their inventory management strategy.

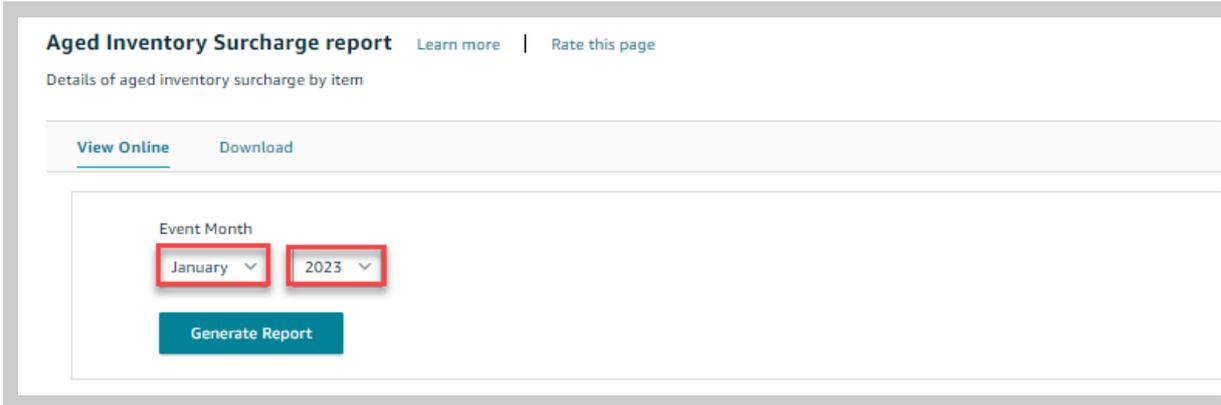
1. To create a report on Long-Term Storage Fee Charges, navigate to the "Reports" tab on the top menu of Seller Central and select "Fulfillment" from the Drop-Down Menu.



2. Under the "Payments" header on the left-hand side, click on the "Aged Inventory Surcharge report" link.



3. On the next page, select "Event Month" and Year from the available Drop-Down Menus.



4. Click the "Generate Report" button in the "Report Status" column to download the report.

