

# Catalog SOP: How to Cancel FBA Shipment

03/03/2025 11:14 am CST



**Who is this for?** Intended for Amazon sellers who need to cancel a previously created FBA shipment



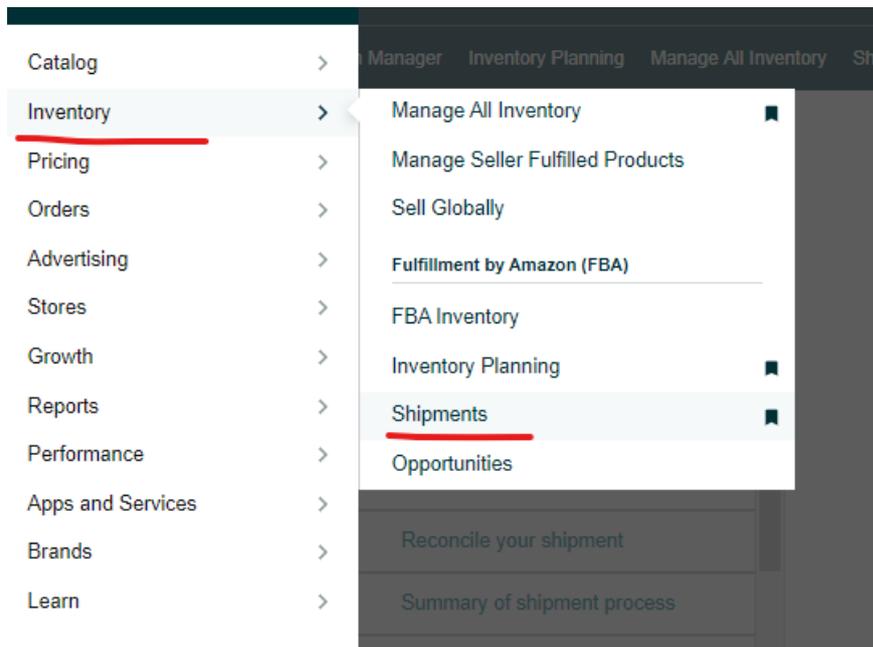
**Objective:** Provide steps and guidance on how to cancel an FBA shipment and ensure that the correct inventory levels are reflected in the seller's account. This can prevent potential fulfillment errors in receiving the shipment.

You can cancel shipment by clicking **Cancel shipment** at the bottom of the workflow page. This will cancel all shipments that you created and move them into **Canceled** status in your Shipping Queue.

**To cancel a shipment, follow these steps:**

Log in to your account and look for the FBA shipment that you would like to cancel.

1. Go to Inventory → Shipments



2. Look for the FBA Shipment ID in the shipping queue page or search the ID on the search box.



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✓ Step 1: Confirmed inventory to send SKUs: 2 Units: 50 Ship from: [redacted]	<a href="#">View</a>
✓ Step 1b - Pack individual units	<a href="#">View</a>
✓ Step 2: Confirmed shipping Destinations: 2 Method: Less than truckload (LTL)	<a href="#">View</a>
✓ Step 3: Box labels printed	<a href="#">View</a>
✓ Step 4: Confirm carrier and pallet information Estimated LTL carrier charges: \$500.11	<a href="#">View</a>
✓ Step 5: Print pallet labels	<a href="#">View</a>
✓ Final step: Tracking details	<a href="#">View</a>

 Thank you for using Send to Amazon. We would love to hear from you. Leave us your feedback so that we can continue to improve. ✕

**All steps completed**

Workflow ID: [redacted]  
Created: 2023-02-10 11:11:11  
Last updated: 2023-02-11T17:21:34  
Track shipment FBAs: [redacted]  
Track shipment FBAs: [redacted]

[Cancel shipments](#) [Start new](#) [Go to shipping queue](#)

### NOTE: Applicable for Amazon partnered carrier charges

Small parcel shipments have **24 hours** to void Amazon partnered carrier charges and receive a full refund after you confirm the shipping selections and accept the charges.

For pallet shipments, after you have confirmed your shipping selections and accepted the charges, you have **one hour** to void Amazon partnered carrier charges and get a full refund.

If the shipments go beyond the time frame above, you can still cancel the shipment and request a refund for the unused shipping label by contacting seller support.

For more information about Send to Amazon: Cancel your shipment, see [here https://sellercentral.amazon.com/help/hub/reference/GP29SYECJZGJ9XMR](https://sellercentral.amazon.com/help/hub/reference/GP29SYECJZGJ9XMR)