

# Catalog SOP: Download Category Listings Report

10/09/2024 12:10 pm CDT



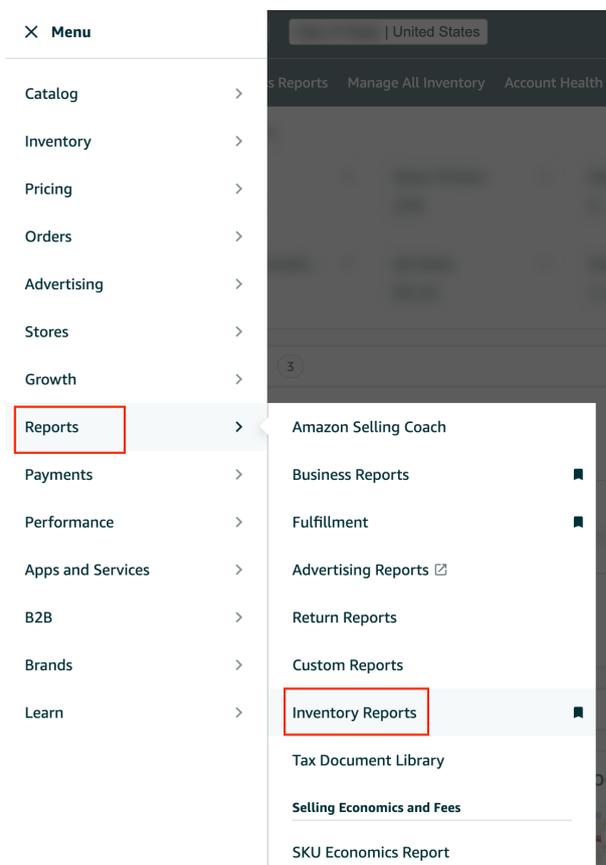
**Who is this for?** This is intended for Amazon Sellers who want to safeguard their listings against data loss, inaccuracies, and hijackers.



**Objective:** The objective of this SOP is to provide guidance for Amazon Sellers on how to generate and utilize the Category Listings Report to back up their Amazon data. This SOP is intended to help sellers who want to safeguard their listings against data loss, inaccuracies, and hijackers.

The Category Listings Report is an Inventory Report that can back up your Amazon data. It contains copy, keywords, parentage setup, and all other listing information—this aids in spotting inaccurate information, hijackers, and if Amazon modifies data. We may constantly refer to this report in case of a data loss.

- Log in to [Seller Central](#). Hover your mouse over the Menu and go to “Reports” then choose “Inventory Reports”.



- Select "Category Listings Report" as the report type, and click "Request Report."

Select Report Type:

- High Volume Listings Report
- Referral Fee Discounts Report
- Inventory Report (Custom)
- Active Listings Report (Custom)
- Category Listings Report
- Amazon-fulfilled Inventory
- Open Listings Report Lite
- Open Listings Report Liter
- Open Listings Report
- Inactive Listings Report
- All Listings Report (Custom)
- Cancelled Listings Report
- Sold Listings Report
- Seller-Fulfilled Exports Eligibility Report
- Referral Fee Preview Report

Date & Time Rec		
4 20:59:30 GMT+0800 (P		4 21:00
4 20:41:48 GMT+0800 (P		4 20:42
4 20:22:33 GMT+0800 (P		4 20:27
4 20:03:02 GMT+0800 (P		4 20:04
4 19:39:32 GMT+0800 (P		4 19:39
4 18:37:05 GMT+0800 (Philippine Standard Time)	07/31/2024	18:37

Select Report Type: Category Listings Report ▾

Download a Category Listings Report for a list of items File. [Learn more](#)

Select Category: All ▾

Listings Created After: 08/05/2024 📅

Select Status Filter : All ▾

- Downloads a spreadsheet with your existing SKUs which can be edited and resubmit
- only contains data you have submitted, and does not include any other data associa
    - does not include any deleted SKUs
  - large reports may take up to 3 days and will be split into multiple spreadsheet

→ Request Report

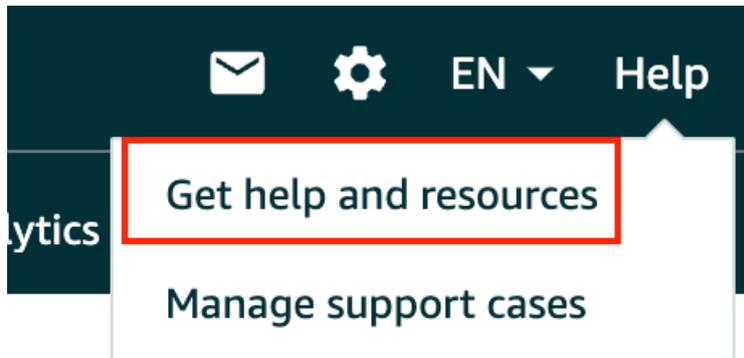
- Reload the page to see if a new report is available. Download the file and rename it to include the account name.

Check Report Status & Download						100 ▾
Report Type	Batch ID	Date & Time Requested	Date & Time Completed	Report Status	Download	
Category Listings Report (All)		8/5/2024 21:35:46 GMT+0800 (Philippine Standard Time)	8/5/2024 21:36:04 GMT+0800 (Philippine Standard Time)	Ready	<a href="#">Download</a>	

- If the report is unavailable in the "Inventory Reports" dropdown menu, submit a ticket to activate it.

## How to file a ticket to activate the Category Listings Report under the "Inventory Reports"?

- Click "Help" on the upper right-hand side of Seller Central and choose "Get help and Resources".



- Scroll down and click on "My Issue is Not Listed" then put in the request on the Dialogue box.

**Select an issue to resolve**

<p><b>Inventory lost in FBA warehouse</b> <input type="radio"/></p> <p>Request to reconcile or reimburse missing inventory in fulfillment centers</p>	<p><b>Listing not buyable</b> <input type="radio"/></p> <p>Investigate inactive or blocked listings</p>
<p><b>Brand - update</b> <input type="radio"/></p> <p>Reconcile or update brand name information on the detail page</p>	<p><b>FBA Returns Reimbursement</b> <input type="radio"/></p> <p>Resolve issues related to FBA returns, refunds, and reimbursements</p>
<p><b>Inventory missing from inbound (ILAC/MFI/WMS)</b> <input type="radio"/></p> <p>Request a reconciliation or dispute missing units in an FBA shipment</p>	<p><b>Adding a product</b> <input type="radio"/></p> <p>Learn about how to create a listing or reconcile listing errors (5461, 5665, 8572, 8541)</p>
<p><b>Title, description, bullets update</b> <input type="radio"/></p> <p>Fix incorrect or missing details on the detail page, like the title, bullets, or description</p>	<p><b>Inventory damaged in FBA warehouse</b> <input type="radio"/></p> <p>Request to reconcile or reimburse for inventory damaged or disposed of in warehouse</p>

**Describe issue to route to the right support team**

Include details and identifiers like ASINs, SKUs, order IDs, and case history. [See examples](#)

Amazon,  
Please enable the Category Listings Report  
Thanks,  
Jeo

Don't include any personal or sensitive information ⓘ

Continue

- Select "Inventory file upload issue".

**Confirm your issue**

Based on what you typed, which one best matches your issue?

<p>Inventory file upload issue <b>Recommended</b></p>	<p>Fix issues with unsearchable ASIN due to a listing quality alert</p>
<p>Learn process to add products (including bundled or renewed products)</p>	<p>My issue is not listed</p>

- Replace the email address with your own, and submit the case.

1 Contact method

Email  Phone

+ add attachments

2 Your email Add CC

lei@myamazonguy.com

Your number (optional, if you would like a callback)

(XXX) XXX-XXXX Ext. United States

3  + This issue is urgent and requires immediate attention.

Send

- Take note of the case ID, and follow up as needed.
  - Go back to the Inventory Reports Page and download it once enabled.
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