

Catalog SOP: Download a Manage FBA Inventory Archive Report

10/11/2024 11:22 am CDT

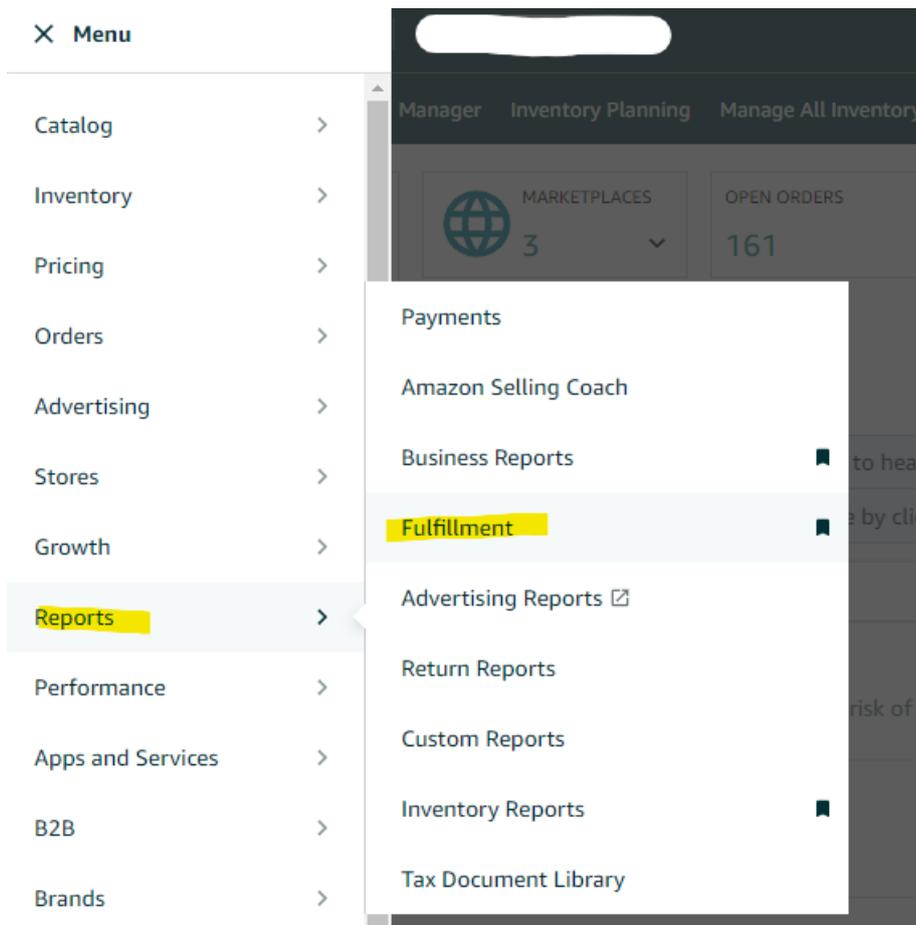


Who is this for? For individuals who are responsible for managing inventory within an e-commerce company that utilizes Amazon's FBA service. It is relevant to warehouse managers, inventory coordinators, or anyone involved in tracking and maintaining stock levels using the FBA platform. The SOP assumes a basic understanding of Amazon's FBA system and its associated terminologies.



Objective: To provide step-by-step instructions on how to download and effectively manage the Archive Report for FBA (Fulfillment by Amazon) inventory. This SOP aims to assist employees or individuals involved in inventory management within an e-commerce company that utilizes Amazon's FBA service.

1. Go to the "Reports" Tab on the Top Menu of Seller Central and select "Fulfillment" from the Drop-Down Menu.



2. Under the "Inventory" Header on the left side of the page, click on the "Manage FBA Inventory Report - Archived" link.

Inventory

- Inventory Ledger
- Dangerous Goods (DG) Status
- Restock Inventory
- Stranded Inventory
- Reserved Inventory
- Subscribe and Save Forecasting
- Amazon Fulfilled Inventory
- Multi-Country Inventory
- Manage FBA Inventory
- Manage FBA Inventory Report - Archived**
- Inbound Performance
- Bulk Fix Stranded Inventory
- FBA Inventory
- Show less...

- Subscribe and Save Forecasting
- Removal Order Detail
- Amazon Fulfilled Inventory
- Fee Preview
- Manage FBA Inventory
- FBA Inventory
- All Orders

Manage FBA Inventory Report - Archived

- Add to your favourite reports
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- View downloads

Making a decision about replenishing inventory (quantity), and inbound quantity. These three of cover (MOC), and calculated as on hand in

3. On the next page, choose to download the report in either an Excel or text format by clicking the "Request .csv Download" or "Request .txt Download" buttons, respectively.

Manage FBA Inventory Report - Archived

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Download all inventory, listing, and quantity by disposition

Download

Request .csv Download

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Use .csv to open the report in a spreadsheet. Opening the report in .csv format will drop the leading zeros in MSKUs, ASINs, and FNSKUs. [Learn more](#)

4. In the table below, the "Report Status" Column will display the status as "In Progress".

Report Type	Date Range Covered	Date Requested	File Format	Report Status
Manage FBA Inventory Report - Archived	23-05-26, 4:24 p.m.	May 26, 2023	.csv	In Progress Cancel

5. Once the report is ready for download, click the "Download" button in the "Report Status" Column to download the report.

Report Type	Date Range Covered	Date Requested	File Format	Report Status
Manage FBA Inventory Report - Archived	23-05-26, 4:24 p.m.	May 26, 2023	.csv	Download

