

Catalog SOP: Download a Reserved Inventory Report

10/11/2024 11:16 am CDT



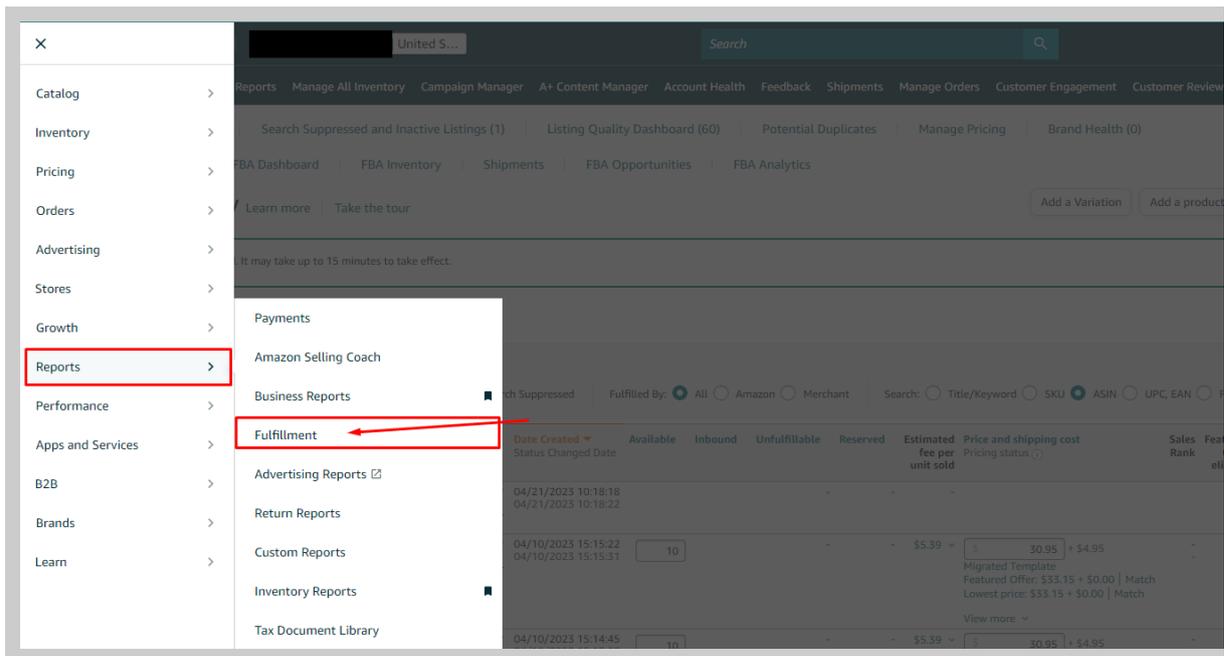
Who is this for? This is for all individuals and sellers who want to know how to download a Reserved Inventory Report.



Objective: This Standard Operating Procedure (SOP) will help you understand how you can download a Reserved Inventory Report. The Reserved Inventory report shows a breakdown of units in your inventory that are in reserved status. The report can also help you find more information about the reserved units.

To create a Reserved Inventory Report on Seller Central, follow these steps:

1. Go to the **"Reports"** tab on the top menu and select **"Fulfillment"** from the drop-down menu.



2. Click the **"Reserved Inventory"** link under the **"Inventory"** header on the left-hand side of the page.

Welcome to Reports

Favorite

- Manage FBA Inventory
- FBA Inventory
- Monthly Storage Fees
- Restock Inventory

Custom Report Builder NEW

Inventory

- Multi-Channel Fulfillment Inventory
- Inventory Ledger
- Dangerous Goods (DG) Status
- Global FBA Inventory
- Restock Inventory
- Stranded Inventory
- Reserved Inventory
- Subscribe & Save Forecasting

Overview

This information pertains to FBA Sellers only.

Welcome to the Fulfillment Reports page. All fulfillment reports can be found in the left-hand column. Reports are split up into Inventory, Sales, Payments, Customer Concessions, and Removals. Read below for informative tips and help on getting the most out of your reports.

You can download reports as comma-separated values (.csv) or in text (.txt) format. Using .csv format will let you open reports in a spreadsheet. However, the leading zeros from MSKUs, ASINs, and FNSKUs will be dropped. If you require the leading zeros, you can download the file in .txt format. For more information on how to import a .txt file, review the help content for the spreadsheet application that you use.

For help with issues not addressed in the fulfillment reports, contact Seller Support

Recently Viewed

- Stranded Inventory
- Dangerous Goods (DG) Status
- Manage FBA Inventory

Most Popular Reports

1. All Orders
2. Inventory Ledger
3. Manage FBA Inventory
4. FBA customer returns

What's New

Six reports have been discontinued: Daily Inventory History, Monthly Inventory History, Inventory Event Detail, Inventory Adjustments, Inventory Reconciliation, and Received Inventory. These reports have been consolidated and replaced with the Inventory Ledger report.

[Try it now>](#)

3. On the next page, you can download the report in Excel format by clicking the "Request .csv Download" button.

Welcome to Reports **Reserved Inventory** [Learn more](#) | [Rate this page](#)

Breakdown of your inventory in Reserved status

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Request .csv Download

Request .txt Download

Use .csv to open the report in a spreadsheet. Opening the report in .csv format will drop the leading zeros in MSKUs, ASINs, and FNSKUs. [Learn more](#)

Report Type	Date Range Covered	Date Requested	File Format	Report Status
You have not requested any reports.				

4. If you prefer a text format, click the "Request .txt Download" button.

5. The "Report Status" column in the table below will show "In Progress" until the report is ready.

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Report Type	Date Range Covered	Date Requested	File Format	Report Status
Reserved Inventory	5/17/23, 5:13 AM	May 17, 2023	.txt	In Progress Cancel

- Once the report is ready, the status will change to "Download".
- To download the report, click the "Download" button in the "Report Status" column. If you don't have any Reserved Inventory, you will see "No Data Available" under the "Report Status" column.

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Breakdown of your inventory in Reserved status

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[Request .csv Download](#) | [Request .txt Download](#)

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Report Type	Date Range Covered	Date Requested	File Format	Report Status
Reserved Inventory	5/17/23, 5:13 AM	May 17, 2023	.txt	No Data Available