

Catalog SOP: Managing Inactive Inventory

10/11/2024 11:11 am CDT



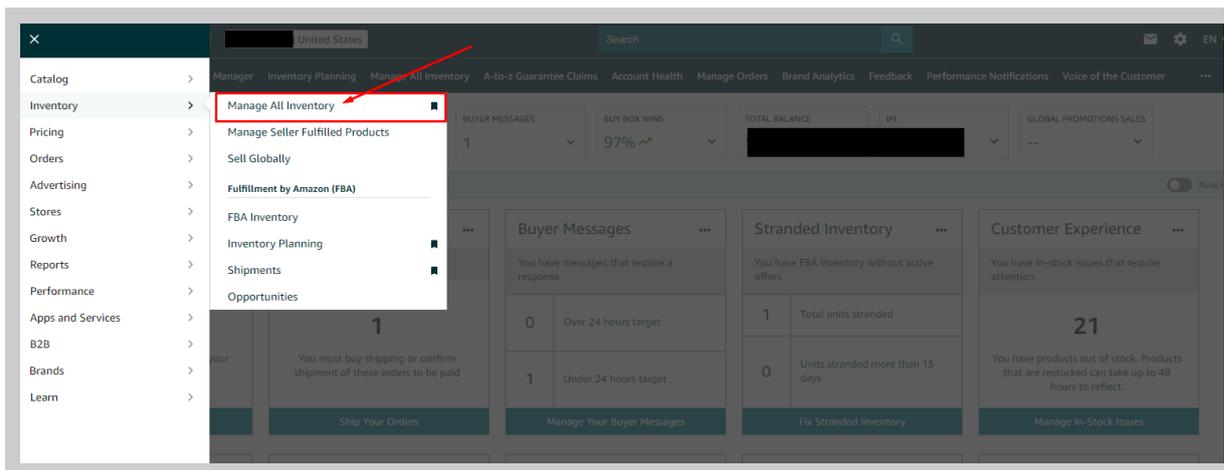
Who is this for? This is for all individuals and sellers who want to know how to manage and take action for their Inactive Inventory.



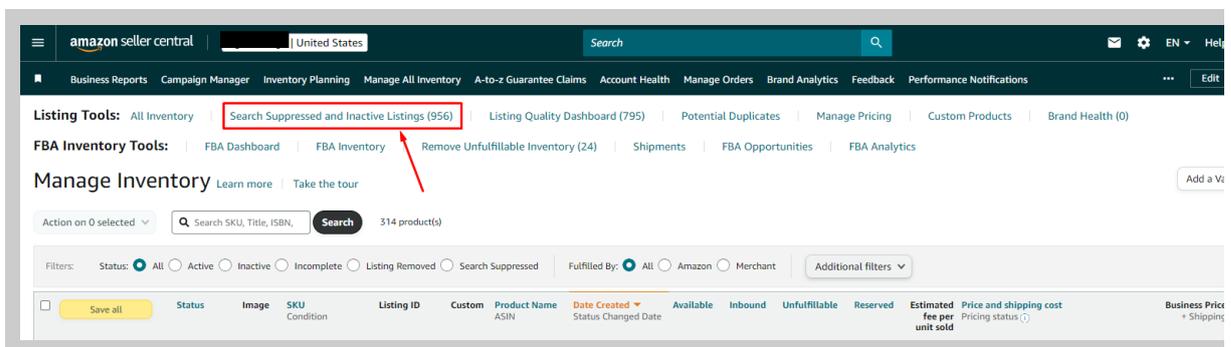
Objective: This Standard Operating Procedure (SOP) will help you understand and fix your Inactive Inventory in your Seller Central Account.

To manage your inactive inventory, which can be caused by various factors like stock shortages or pricing issues, follow these steps:

1. Go to the "Manage Inventory" page in Seller Central by selecting it from the drop-down menu under the "Inventory" tab.



2. Click on the "Search Suppressed and Inactive Listings" link at the top of the next page.



3. You'll see a table with all your inactive SKUs and their respective reasons.

Fix Your Products

Display: Completed with Issues Incomplete listings

Inactive listings (956)
 Out of stock (931)
 Detail Page Removed (8)
 Closed (13)
 Approval Required (3)
 Start date in future (1)
 Search Suppressed (6)
 More Information Required (4)
 Invalid Information (2)
 At Risk listings (0)

SKU Prefix: Search SKU Prefix | Showing 1 to 10 out of 956 SKUs

Filters: Fulfillment Date Of Change | Sort by: Date: Descending

Your listing may require additional steps to reactivate that are not currently displayed on this page. If your listing remains inactive after fixing the issue, please revisit this page later to check if additional steps are required to reactivate the listing.

Product Details ASIN, SKU	Reason Status Change Date	Issue Description
<input type="checkbox"/>  Momm Wine Glass with Engraving for Mom's Birthday, Valentine's Day ASIN: B01VPC... SKU: 1432... Condition: New Sales (Last 30 days): \$294.00	Out of stock 4 hours ago	Your inventory quantity is zero. Add quantity and click Update quantity.
<input type="checkbox"/>  Dishwasher Soap for Cold Drinks — 4 fans	Out of stock 5 hours ago	Your inventory quantity is zero. Add quantity and click Update quantity.

4. Choose the options on the left to group items with the same reason and take bulk actions by clicking the "Action" button at the top left of the table.

Display: Completed with Issues Incomplete listings

Inactive listings (956)
 Out of stock (931)
 Detail Page Removed (8)
Closed (13)
 Approval Required (3)
 Start date in future (1)
 Search Suppressed (6)
 More Information Required (4)
 Invalid Information (2)
 At Risk listings (0)

SKU Prefix: Search SKU Prefix | Showing 1 to 10 out of 13 SKUs

Filters: Fulfillment Date Of Change | Sort by: Date: Descending

Your listing may require additional steps to reactivate that are not currently displayed on this page. If your listing remains inactive after fixing the issue, please revisit this page later to check if additional steps are required to reactivate the listing.

Product Details ASIN, SKU 3 (Bulk Action)

10 selected | Restock | Delete listings and products | Cancel

Product Details ASIN, SKU	Reason Status Change Date	Issue Description
<input checked="" type="checkbox"/> Ba: all Momm ASIN: B0...ZFZ SKU: BA...A...IOW...14...TM Condition: New	Closed a year ago	Your offer is closed. To reactivate this offer, click Reactivate.
<input checked="" type="checkbox"/>  Don't be Dinosaur! Funny Wine Glass, Novelty Wine Glass ASIN: B0...FK8 SKU: M...9E Condition: New	Closed 2 years ago	Your offer is closed. To reactivate this offer, click Reactivate.
<input checked="" type="checkbox"/>  Momm Beer ASIN: E...L... SKU: MO...BEA...15	Closed 2 years ago	Your offer is closed. To reactivate this offer, click Reactivate.

5. Filter by fulfillment type to **Fulfilled By Amazon** or **Merchant Fulfilled**. Each line item displays the inactive reason, issue description, and fix issues.

Display: Completed with Issues Incomplete listings

Inactive listings (956)
 Out of stock (931)
 Detail Page Removed (8)
 Closed (13)
 Approval Required (3)
 Start date in future (1)
 Search Suppressed (6)
 More Information Required (4)
 Invalid Information (2)
 At Risk listings (0)

SKU Prefix: Search SKU Prefix | Showing 1 to 10 out of 12 SKUs

Filters: **Fulfilled by Amazon** | Date Of Change | Sort by: Date: Descending

Your listing may require additional steps to reactivate that are not currently displayed on this page. If your listing remains inactive after fixing the issue, please revisit this page later to check if additional steps are required to reactivate the listing.

Product Details ASIN, SKU	Reason Status Change Date	Issue Description
<input type="checkbox"/>  Don't be Dinosaur! Funny Wine Glass, Novelty Wine Glass ASIN: B0...FK8 SKU: M...9856 Condition: New	Closed 2 years ago	Your offer is closed. To reactivate this offer, click Reactivate.
<input type="checkbox"/>  Momm Beer ASIN: B0...L... SKU: MO...BEA...15	Closed 2 years ago	Your offer is closed. To reactivate this offer, click Reactivate.

6. To reactivate an inactive item, click on the "Fix Issue" button to the right of each line and make the necessary amendments.

Fix Your Products

Display

- Completed with Issues
- Incomplete listings

Inactive listings (956)

- Out of stock (931)
- Detail Page Removed (8)
- Closed (13)
- Approval Required (3)
- Start date in future (1)

Search Suppressed (6)

- More Information Required (4)
- Invalid Information (2)

At Risk listings (0)

SKU Prefix Search SKU Prefix Showing 1 to 4 out of 4 SKUs

Filters: Fulfilled by Amazon Date Of Change Sort by: Date: Descending

Your listing may require additional steps to reactivate that are not currently displayed on this page. If your listing remains inactive after fixing the issue, please revisit this page later to check if additional steps are required to reactivate the listing.

Product Details	Reason	Issue Description	
ASIN, SKU	Status Change Date		
<input type="checkbox"/>  Dur... ASIN: I Q8 G4 SKU: YS-D WCH 35 Condition: New	Detail Page Removed 4 months ago	This detail page was removed for potential policy violations. Visit the account health dashboard for more information.	<input type="button" value="Fix"/>
<input type="checkbox"/>  Tea, or Coffe... ASIN: I QK 8KM SKU: Y RCL 330-742 Condition: New	Detail Page Removed 5 months ago	This detail page was removed for potential policy violations. Visit the account health dashboard for more information.	<input type="button" value="Fix"/>

7. Some reasons for the inactive stock include being out of stock, having a future start date, pricing issues, being paused or blocked, no longer selling the item, requiring approval, or being blocked unless FBA.

8. Click on the "Fix Issue" button to learn how to resolve the issue and reactivate the SKU.