

Catalog SOP: How to Generate a Recommended Removal Report

03/17/2025 2:23 pm CDT



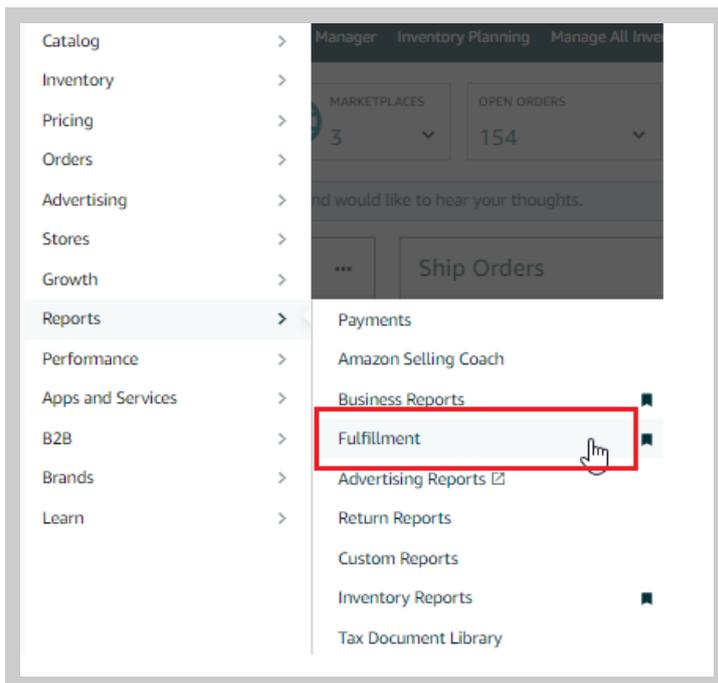
Who is this for? For sellers using Amazon Seller Central who need guidance on generating a Recommended Removal Report. This report provides valuable information about inventory that may be subject to Long-Term Storage Fees (LTSF) at the time of the next Inventory Cleanup.



Objective: To provide clear instructions on how to generate a Recommended Removal Report on Amazon Seller Central. It aims to guide users in entering the necessary information, such as Merchant SKU or ASIN, to generate a specific report. Additionally, it will provide instructions on how to download the report in either CSV or TXT format and monitor the report status for a successful download.

To create a Recommended Removal Report, follow these steps:

1. Go to the "Reports" tab on the top menu of Seller Central and select "Fulfillment" from the drop-down menu.



2. Under the "Removals" header on the left side of the page, click on the "Recommended Removal" link.

Removals

- Recommended Removal**
- Removal Order Detail
- Removal Shipment Detail

Recommended Removal

Add to your favorite reports

Identify and remove aging inventory
Near real-time data.

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3. On the following page, enter your Merchant SKU or ASIN to generate a more specific report.

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Identify and remove aging inventory

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Merchant SKU ASIN

[Generate Report](#)

[Begin Removal Process](#)

Create a removal order for the inventory listed below. If the list exceeds one page, a separate removal order must be created for each page.

To download a Txt or a CSV copy of the report, follow the instructions below:

1. On the same page, click "Download".

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Identify and remove aging inventory

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Merchant SKU ASIN

[Generate Report](#)

[Begin Removal Process](#)

Create a removal order for the inventory listed below. If the list exceeds one page, a separate removal order must be created for each page.

2. Click the "Request .csv Download" button to download the report in Excel format, or click the "Request .txt Download" button to download it in text format.

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Identify and remove aging inventory

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Use .csv to open the report in a spreadsheet. Opening the report in .csv format will drop the leading zeros in MSKUs, ASINs, and FNSKUs.
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3. The "Report Status" column in the table below will show the status as "In Progress".

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Report Type	Date Range Covered	Date Requested	File Format	Report Status
Recommended Removal	5/17/23, 12:00 AM - 5/17/23, 11:59 PM	May 17, 2023	.csv	In Progress Cancel

4. Once the report is ready for download, the status will change to "Download". Click the "Download" button in the "Report Status" column to download your report.

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[Request .csv Download](#) [Request .txt Download](#)

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