

# Catalog SOP: Remove Inventory from a Fulfillment Center

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Who is this for? Everyone in MAG



Objective: To help understand the removal order process for Amazon, including the steps involved in creating and fulfilling a removal order.

**Video:** [How to Create a Removal Order on Amazon and What to do About Overstocked Inventory in 2020](#)

Removal Order is an order created by an Amazon seller to have Amazon remove inventory from its fulfillment centers. This order is typically used when a seller needs to return or dispose of excess or unwanted inventory. Per-item removal fees apply. For more information, go to help pages [FBA removal order fees](#) and [FBA disposal order fees](#).

## Follow these steps, to remove inventory from fulfillment centers.

### 1. Inventory → Manage All Inventory.

2. Select the items you want to remove or enter the ASIN/SKU in the search box.

3. On the Action/Edit drop down, select Create Removal Order.

4. On the [Create removal order](#) page, under Method of removal, do one of the following:

- Select Return-to address to have your inventory returned to your designated recipient—for example, your own warehouse, the manufacturer, or a recycling center. Enter the address where you want the inventory shipped.
- Select Dispose to have your inventory disposed of at the fulfillment center.
- Select Liquidations to liquidate and recover value from your inventory. For more information, go to [FBA Liquidations](#).

5. Enter a custom order ID or leave the field blank and an order ID will be created.

6. If you want to add inventory to the list, enter a Title, SKU or ASIN in the “Search and add items” text box at the bottom of the page and then click Search. Select the products you want to remove, and click Add to list.

7. In Fulfillable/Unfulfillable quantity for removal, enter the number of fulfillable/unfulfillable units to remove. Review the total inventory available for removal, and total inventory not available for removal.

Note: Under Total inventory not available for removal, click the legend to see the reason codes and a brief description of why inventory is not available for removal.

8. Click Review (Review the order ID, method of removal, ship-to address, and the details of the selected items for

removal.)

9. Click Confirm to complete the removal order. (If you decide not to complete the removal order, click Cancel order).

10. A removal order creation is successful once you receive a pop-up message that reads, "Removal order has been placed. Your order has been placed. To view the status of your order, see the [Removal order detail report](#).

Removals can take 90 days or more to process and the shipment to leave the fulfillment center.

NOTE: A removal order cannot have items with duplicate fulfillment network SKUs and

dispositions. This error in the creation of the removal order is just a mirror offer of the original SKU.

Since both SKUs use manufacturer barcodes, the available units on one SKU are also reflected on the other SKU and are shared.

To fix this, we must remove the other SKU to avoid confusion and place a removal order on the original SKU where the units were replenished.

Check the Received Inventory Report (Reports - Fulfillment - Received Inventory) to see if the SKU has shipment in the past.

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