

# Walmart SOP: Convert Seller-Fulfilled Items to Walmart-Fulfilled Manually

08/29/2024 1:24 pm CDT

## Convert Seller-Fulfilled Items to Walmart-Fulfilled Manually

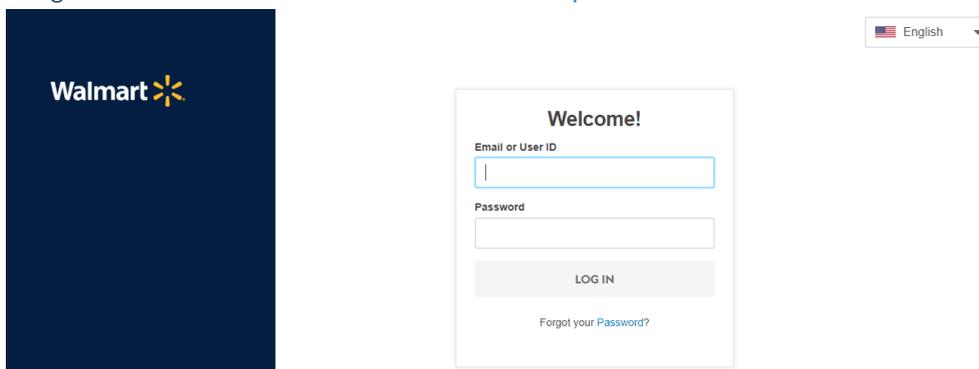


**Who is this for?:** To convert seller-fulfilled items to Walmart-fulfilled items on the Walmart Marketplace, Walmart specialists or the seller themselves are responsible for making this transition.



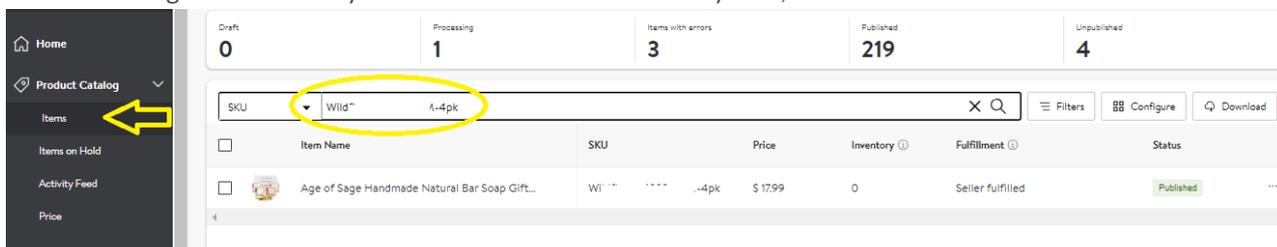
**Objective:** Converting seller-fulfilled items to Walmart-fulfilled items is a process that involves using Walmart's fulfillment service known as Walmart Fulfillment Services (WFS). The main objective is to help sellers store their products in Walmart's fulfillment centers and have Walmart handle the packaging, shipping, and customer service for those items. This allows sellers to offer customers fast and reliable shipping options and leverage Walmart's brand recognition and customer trust.

1. Log in to Walmart seller central account. Go to <https://seller.walmart.com/>



2. Go to Items under the

Product Catalog and search for your item that needs to convert by SKU, Walmart item ID or name.



3. Click the three dots. Choose Fulfill with WFS from the options.

<input type="checkbox"/>	Item Name	Inventory ⓘ	Fulfillment ⓘ	Status	
<input type="checkbox"/>	 Age of Sage Handmade Natural Bar Soap Gift...	0	Seller fulfilled	Published	 Edit item Fulfill with WFS Retire item Delete item

Viewing all 1 item

4. Fill in the required information from ITEM CONTENT, OFFER, AND FULFILLMENT & COMPLIANCE tabs with the correct information for your Walmart-fulfilled item. Attributes with a red asterisk (\*) means they are required to fill out.



Item identifier \*  
 GTIN ▼ 00370301296229

Category \*  
 Beauty, Personal Care, & Hygiene ▼

Item Name \*  
 Age of Sage Handmade Natural Bar Soap Gift Set - 100% All Organic Vegan Bath Moisturizing Handmade Artisan Scented Cold Process Fragrant Soaps with Essential Oil - 4 Pack (Wildflo)

ITEM CONTENT IMAGERY AND MEDIA OFFER **FULFILLMENT & COMPLIANCE**

Please complete and submit all required fulfillment & compliance information below to convert this item to WFS.

**Required**

Country of Origin \* ⓘ  
 US - United States X

Orderable GTIN \* ⓘ  
 00. 1299

Example ▶

Each \*  
 Pack GTIN ⓘ

Listing Quality Coach

Attributes with issues

Recommended

Cancel **Submit changes**

5. Once all required attributes are filled out, click the Submit button.



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 GTIN ▼ 00370301296229

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6. Click the Activity Feed under Product Catalog to monitor the upload and see if the new listing is successfully processed or if there is an error.

**Activity Feed**  
Progress of added and updated items can be tracked here. You can also review and fix any errors that blocked your progress.

Search [x] Type to select feed type [v] Last updated a few seconds ago [refresh]

FEED ID	FEED TYPE	FULFILLMENT	DATE & TIME	STATUS	SUBMITTED	PROCESSED	PENDING	ERRORS	ERROR REPORT
0C8030B3379343A494561071D8051299...	Item Maintenance	Seller/Walmart Fulfilled	Jul 27, 2023 02:29:11 AM	Processed	1	1	0	-	
88E9AEB9232B47389F3245F48667790C@...	Item Maintenance	Seller/Walmart Fulfilled	Jul 27, 2023 01:04:28 AM	Processed	1	1	0	-	
9A7411CA48CE46058698B7668365E62B...	Item Maintenance	Seller/Walmart Fulfilled	Jul 27, 2023 01:03:19 AM	Processed	1	1	0	-	
89164B70D20645D19C35CA4F81B445AE...	Item Maintenance	Seller/Walmart Fulfilled	Jul 27, 2023 01:01:48 AM	Processed	1	1	0	-	
A74F5B81A166A0EAB1C7E333366A1055	Item Maintenance	Seller/Walmart Fulfilled	Jul 27, 2023 01:00:38 AM	Processed	1	1	0	-	

7. If your item does contain a battery or chemical or is considered as hazmat, it will fall in the Items on Hold, and Walmart review process usually takes up to 3 business days. If the item was tagged as prohibited you may need to submit a Safety Data Sheet or contact Partner Support for any necessary documents that needs to submit. Visit <https://sellerhelp.walmart.com/s/guide?article=00000905> for more detail about Walmart's Trust and Safety Policies.

**Items On Hold**  
WFS COMPLIANCE TRUST AND SAFETY

These WFS items are on hold until they go through a compliance review. The review process usually takes up to 3 business days. If an item has an "In Review" status for more than 3 business days, please contact Partner Support.

All 0 Prohibited 0 Action Needed 0 In Review 0

Search GTIN [input] Last updated 12 minutes ago [refresh] [upload] [download] [action in bulk]

GTIN	ITEM DETAILS	CATEGORY	DATE SUBMITTED	STATUS

8. If no issue with the item, you will see a WFS Eligible tag on your item.

Item Name	SKU	Price	Inventory	Fulfillment
Age of Sage Handmade Natural Bar Soap Gift...	W00000000000000000000000000000000	\$ 17.99	0	Seller fulfilled
Age of Sage Handmade Natural Bar Soap Gift...	W00000000000000000000000000000000	\$ 17.99	282	Seller fulfilled (WFS Eligible)