

Walmart SOP: Update Single Item in Walmart (Seller Fulfilled Type)

08/29/2024 11:07 am CDT

Update Single Item in Walmart (Seller Fulfilled Type)



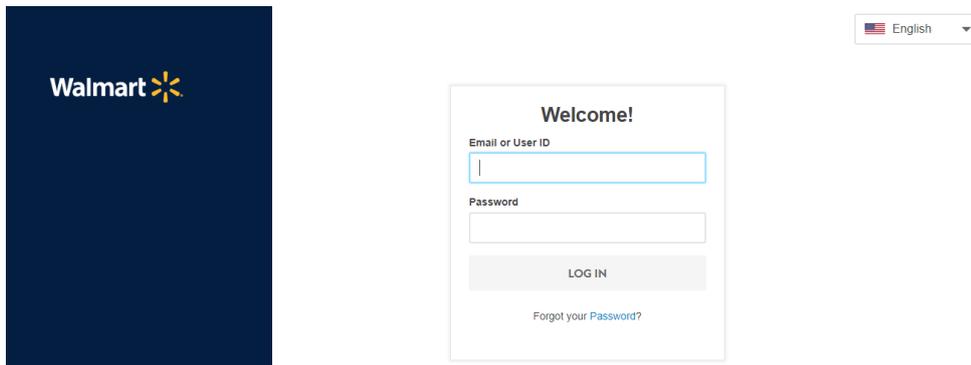
Who is this for? For various teams or individuals responsible for updating the content on the Walmart platforms.



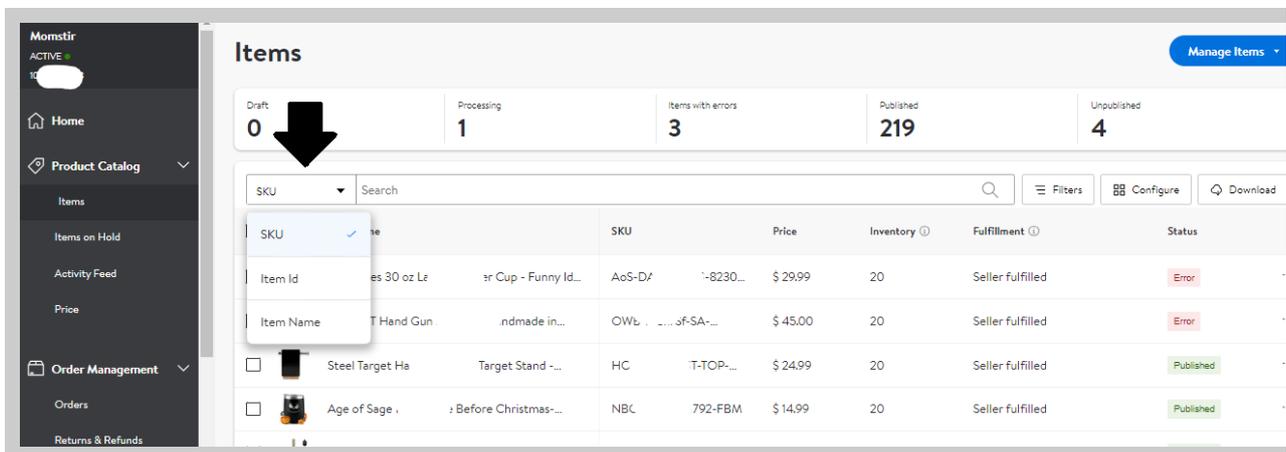
Objective: To provide step-by-step instructions for updating listing information on Walmart, accessing the backend, and saving the changes, in order to ensure that new listing attributes are accurately reflected and absorbed by the Walmart system.

Instructions:

1. Log in to Walmart Seller Central account. Go to <https://seller.walmart.com/>



2. Go to Items under the Product Catalog and find the listing that you are going to update. If there are many items in the catalog you can just search the item via SKU, Item ID, or Item Name.



3. Hover your mouse over the item and click the **Edit Item** link.

The screenshot shows the Walmart Seller Center interface. On the left is a navigation sidebar with 'Product Catalog' expanded to 'Items'. The main area displays a table of items with columns for Item Name, SKU, Price, and Inventory. A tooltip is shown over one item, displaying its full name, Item ID (3017354), and a circled 'Edit Item' link with the URL 'view on Walmart.com'. At the top, summary statistics show: Draft: 0, Processing: 1, Items with errors: 3, and Published: 219.

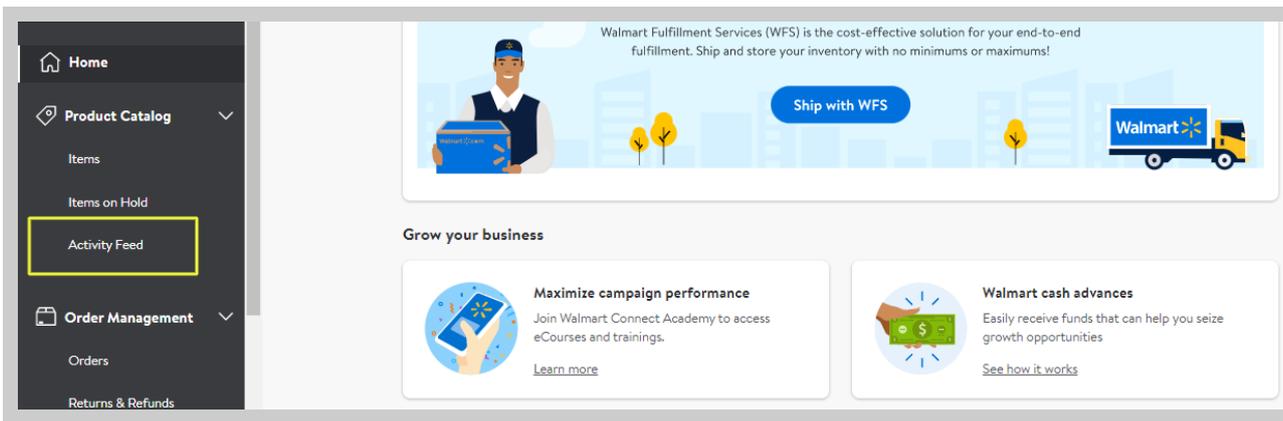
Item Name	SKU	Price	Inventory
Steel Target Hanger for 2x4 Target Stand - ...	HOL-...	\$ 24.99	20
Steel Target Hanger for 2x4 Target Stand - Target Holder for Steel Targets, Target Practice Shooting Accessories, Shooting Target Topper for Steel Target Stand Made in USA by HOLSTIT	NBC-J, 92-FBM	\$ 14.99	20
...	HOL-...	\$ 42.99	20
...	HOL-T, ST-...	\$ 30.99	7
Adjustable 1x2 Target Stand Base, Steel Target...	HO...	\$ 59.99	10

4. Edit the attributes that need to be updated, once done click **Submit changes**.

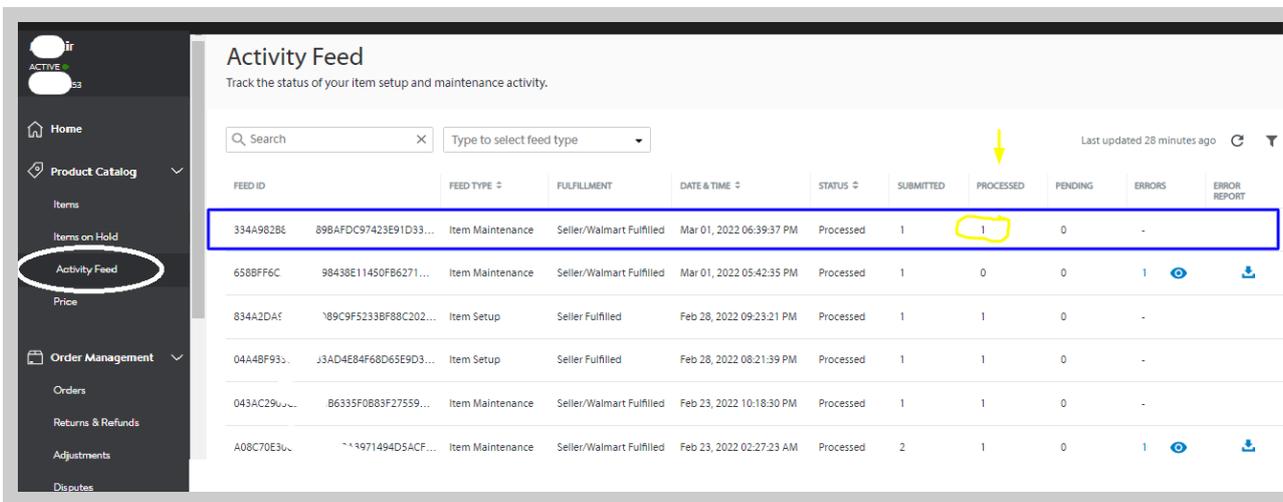
5. A feed ID will be generated.

The screenshot shows the Walmart Seller Center interface for item upload. The 'By Category' radio button is selected. A green notification box displays a 'Success-Feed ID' with a checkmark icon. Below, there is a 'Download' button and a 'View in Activity Feed' button. The interface includes a navigation sidebar and a top header with 'Walmart Seller Center' and utility links like 'WFS', 'Messages', 'Settings', and 'Help'.

6. Click the Activity Feed under Product Catalog to monitor the upload and see if the new listing is successfully processed or if there is an error.



7. If the upload has errors, download the error report to read the issues, try to fix them, and reupload.



8. If the updated attributes are viewable in the PDP such as title, description, bullets, etc. Visit the product detail page to confirm if the changes were successfully through. Click the item or listing and click View on Walmart.

